

**EXTRACT FROM MINUTES**  
**Monday 9<sup>th</sup> April 2018**

**2309. Payments** The following payments were authorised and cheques duly signed.

2309.1 E-on –Monthly DD – £22.62 (inc. £1.08 VAT) Await invoice

2309.2 A&J Lighting Solutions – Monthly DD £23.94 (inc. £3.99 VAT)

2309.3 Mrs J Bannerman - Clerks Salary 56 hours (a busy month including SLCC training day + 18 hours for Annual Report + allowance). £640.79. It was noted that the Final submission for the tax year had been submitted to HMRC.

2309.4 Mrs J Bannerman – Expenses £82.06 (inc. £12.00 VAT) TSO Host (Pro hosing and Domain renewal) and postage.

2309.5 DW Maintenance £70 (Grass cutting)

2309.6 LJ Print £223.88 (Annual Report printing)

**2310. Other Financial Matters**

2310.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
01-Apr-18	Opening Balance			10519.13
09-Apr-18	Transfer to Community A/C 60978876		1100.00	9419.13
<b>Community Account</b>				
01-Apr-18	Opening Balance			523.07
09-Apr-18	Transferred from Business Reserve A/C 40622818	1100.00		1623.07
09-Apr-18	April Debits		1053.21	569.86

2310.2 End of Financial Year 31 March 2018. Clerk to begin collating information for audit. Await information from External Auditors PKF Littlejohn.