

EXTRACT FROM MINUTES
Monday 18th March 2019

2525. Payments

The following payments were authorised and cheques duly signed.

Ref:	Payee	Gross	VAT	Net
2525.1	E-on (DD)	28.67	1.37	27.30
2525.2	A&J Lighting Solutions (DD)	25.20	4.20	21.00
2525.3	Mrs J Bannerman (Salary, Allowance & Holiday Pay)	673.68	0.00	673.68
2525.4	Mrs J Bannerman (Expenses - Planning application)	251.00	0.00	251.00
2525.5	HMRC ¼ly payment	165.81	0.00	165.81
2525.6	Unicorn Restorations Ltd (Telephone Box Maintenance)	179.03	29.84	149.19
2525.7	Woodham Walter Village Hall (Hire of Hall - APM)	25.50	0.00	25.50
2525.8	LJ Print (Annual Report)	223.88	0.00	223.88
2525.9	ALCC (Annual Membership)	40.00	0.00	40.00
2525.10	MDC (Community Protection Team)	458.93	76.49	382.44
2525.11	Mrs J Bannerman (Expenses - Postage, APM refreshments)	42.76	0.00	42.76

The following points were noted:

2525.3 Clerks Salary includes 16 hours overtime due to extra ordinary meeting/admin, APM admin Plus extra week of work due to moving date of March meeting. Also includes holiday pay and weekly allowance.

2525.4 Mrs J Bannerman (Expenses) RE: Planning application for Bell Meadow Playground. Payment authorised and cheque signed outside of the meeting.

2525.6 Unicorn Restoration for equipment to carry out essential repairs/maintenance to telephone kiosk. Payment authorised and cheque signed outside of the meeting.

2525.8 LJ Print for printing of Annual Report 2018/19. Payment authorised and cheque signed outside of the meeting.

2525.9 ALCC – re-issue of cheque because original cheque no.101512 which was sent in December and has not been cashed is confirmed lost.

2526. Other Financial Matters

2526.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
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Business Reserve A/C

11-Feb-19	Balance			12547.41
04-Mar-18	Interest Received	6.87		12554.28
18-Mar-19	Transfer to Community A/C 60978876		1600.00	10954.28

Community Account

11-Feb-19	Balance			536.27
18-Mar-19	Credit for uncashed cheque 101512	40.00		576.27
18-Mar-19	Credit for Error re: MDC Planning fee	462.00		1038.27
18-Mar-19	Transferred from Business Reserve A/C 40622818	1600.00		2638.27
18-Mar-19	March Debits		2114.46	523.81

2526.2 End of Financial Year – 31st March 2019. Clerk will begin working on the Accounts ready for Internal Audit and Annual Governance & Accountability Return.