

EXTRACT FROM MINUTES
Monday 11th June 2018

2356. Payments The following payments were authorised and cheques duly signed.

- 2356.1 E-on –Monthly DD – £25.70 (inc. £1.22 VAT) Await invoice
- 2356.2 A&J Lighting Solutions – Monthly DD £23.94 (inc. £3.99 VAT)
- 2356.3 Mrs J Bannerman - Clerks Salary 44 hours + Allowance £528.26
- 2356.4 HMRC ¼ly payment £282.33
- 2356.5 DW Maintenance £220
- 2356.6 Mr T Pidding – Refund for cancelled Party Tent Booking £30

2357. Other Financial Matters

2357.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
14-May-18	Expected Balance			23520.13
04-Jun-18	Interest Received	7.77		23527.90
11-Jun-18	Transfer to Community A/C 60978876		1000.00	22527.90
Community Account				
14-May-18	Expected Balance			572.69
31-May-18	Party Tent Hire (Purleigh PTA)	50.00		622.69
11-Jun-18	Transferred from Business Reserve A/C 40622818	1000.00		1622.69
11-Jun-18	June Debits		1110.23	512.46

2357.2 Bank Account Signatories – Clerk has checked the process with the bank. Signatories need to visit branch with form and get it signed then return it to Clerk who will deliver all forms at the same time.

2357.3 End of Year Accounts. Clerk confirmed that the necessary paperwork has been submitted by email to External Auditors, PKF Littlejohn. The relevant items have been uploaded onto the Parish Council website and posted on the noticeboard.