

MINUTES

Minutes of Meeting of Woodham Walter Parish Council
Held in Village Hall, Rectory Road, Woodham Walter.
Monday 12th April 2010

Present:

Colin Warner (Chairman)
Mark Durham (Vice Chairman)
James Bunn
Claire Robinson
Peter Warren

Others: Jacky Bannerman (Clerk)

Public: 0

212. Welcome Cllr Warner welcomed those present to the meeting.

213. Apologies For Absence Apologies were received and accepted from Cllr. David Potter and Cllr. Angus Neale and District Councillor Sheila Young.

214. Register of Declared Interests There were no interests declared, the book was duly signed.

215. Public Forum There were no members of the public present.

216. Minutes Of The Parish Council Meeting Held On 8th March 2010. The minutes were approved as a true record of the meeting and duly signed.

217. Matters Arising

217.1 (209.1) Thanks to Cllr's. Neale, Robinson & Bunn for attending meal and representing Parish Council with Kenyan Headteacher & Cllr Warner for giving him a tour of parish.

217.2 Little Baddow Annual Parish Meeting – thanks to Cllr. Potter for attending to represent WWPC. LB Annual report circulating. To discuss Footpath leaflet at the May Parish Council meeting.

217.3 Clerk attended the EALC clerks training day on 20th March.

218. Planning – APPLICATIONS

There were no planning applications.

219. Planning - DECISIONS

219.1 HOUSE/MAL/10/00106 2-3 Hop Gardens APPROVE
Replacement extension to the side.

220. Other Planning Matters

220.1 Falconers Lodge. Nothing further.

220.2 Woodham Walter Hall Ruins. Nothing further.

220.3 Meadows Barn appeal: Date of appeal meeting according to MDC website: Wednesday 2nd June, 10am. MDC Offices. Clerk to contact regarding site meeting.

220.4 Redbrick Cottage: It is understood that MDC have made suggestions to the owner for alterations to the retrospective planning application for the driveway with a view to reapplying.

221. To Authorise Any Payments Due The following payments were approved and cheques duly signed.

Cllr Durham informed that the pyrocantha bushes he had purchased would be a gift to the village and no reimbursement was required. Cllr. Warner thanked him very much for the donation and for planting.

Clerk to check EALC payment as invoice was incorrectly addressed to Woodham Mortimer PC.

Clerk to check with printer that invoice amount was correct as it appears to have been printed at a very reasonable rate equating to just 35p per copy.

221.1 e-on – Monthly DD	221.2 A&J Lighting Solutions – Monthly DD
221.3 Clerks Salary + allowance	221.4 EALC Affiliation Fee £158.22
221.5 Cllr. Mark Durham (Pyrocantha bushes)	221.6 MDC £5 (Parish Clerks Forum charge)
221.7 K&K Dunstan £94.81 (Annual Report Printing)	

222. Other Financial Matters

222.1 End of financial year – Audit paperwork received. Clerk to return by 12th July 2010.

This must be formally approved by council by 30th June. Clerk informed that the closing balance at 31st March 2010 was £3398.38

222.2 Clerk requested she attends EALC Council Finance course. Councillors in agreement. Clerk to arrange.

222.3 Litter Pickers – Discuss purchasing. Clerk will bring prices and pictures to May meeting.

222.4 EDF Receipt of OH Line Diversion payment £16.92

222.5 Clerk has received paperwork from A-ON Insurance.

222.6 Receipt of 1st instalment of loan repayment from Woodham Walter Allotment Association £250.00

223. Report Of The District Councillor No report was available.

224. Highways

- 224.1 (194.1) Parking outside of The Bell Public House. Thanks to Cllr. Durham for planting the bushes.
- 224.2 (194.16) New road enforcement signage outside School on The Street. Nothing further to report.
- 224.3 Village Gateways lining. Since the last meeting the lining has been completed.
- 224.4 Sustrans National Cycle Network Signposting. No further correspondence received but new signs have been erected on existing posts.
- 224.5 Clerk is liaising with Area officer to arrange Annual inspection. Areas for inspection :Old London Road/Salt Bins/Little London Lane/general.
- 224.6 Other pot holes which need attention at Oak Farm Road, West Bowers Road and Top Road. Also water on carriageway at junction of Oak Farm Road/Church Hill.
- 224.7 Herbage Park Road – Speed data received from Highways.

225. Local Issues

- 225.1 **Playground/Bell Meadow Rota.** There were no reports of any incidence and the rota was duly signed.
- 225.2 **Footpath Officer Report** Cllr Warren had visited Willow Cottages as owner has complained of unleashed dogs gaining access into her garden. It was noted that dog owners should keep their dogs under control and on a leash where paths run adjacent to gardens. Cllr. Warren has/will erect signs in several places in the parish including at the church.
- 225.3 **PCSO Crime Report for Woodham Walter** None received but PCSO Stott had attended annual meeting earlier in the evening and introduced himself to those present.
- 225.4 **Neighbourhood Action Panel** Date of next meeting: No info yet.
- 225.5 **School Report** No report available.
- 225.6 **Allotments Report** No report available.
- 225.7 **Community Speed Watch** No report available.
- 225.8 **Litter** Fly-tipped tyres in West Bowers Road have been reported to MDC.
- 225.9 **Village Agent**
- 225.10 **Annual Parish Meeting & Report** The report has been distributed to properties in Woodham Walter by the Parish News distributors. Clerk/councillors have received several positive comments and a few comments regarding the fact that there was no individual report from the Friends of St Michaels. Councillors discussed and decide that the Friends will be invited to submit a report in future years. Clerk to respond to Friends.
- 225.11 Mike Woodcraft report, this has been on circulation and will be discussed at next meeting.
- 225.12 Notice boards – The old notice board on the side of the memorial shelter has been replaced and the freestanding notice board refurbished with new backboard, thanks to Terry Beavis who is very kindly paying for the work as a gift to the village. Councillors ask clerk to write and record our thanks.
- 225.13 **Parish Council Website** Clerk was offered a free training session by ECC's Essex Info.net who host websites free of charge for local community groups and parish councils etc. Clerk has been working on the Woodham Walter Parish Council website which can be found at: <http://www.essexinfo.net/woodhamwalter-pc> councillors asked to view site and make comments please before we advertise it.

226. Correspondence

- 226.1 Emergency Services Day – Maldon Prom Park Sunday 13th June, 1230-1630
- 226.2 Safety Event for Older People – 28/29/30 June 10am-3pm, Minerva Centre, Mundon.
- 226.3 EALC – Maldon Highways Panels – councillors do not feel they have enough time and no nomination would be made.
- 226.4 Friends of St Michael's Bring & Buy Sale on 15th May.
- 226.5 East of England Local Gov. Association – paperwork to be circulated.
- 226.6 Oil Buying Group – reported the success of the first delivery with 65 orders totalling 58,800 litres of oil.

227. Points Of Information

- 228. **Date of Next Parish Council Meeting: Monday 10th May 2010 including AGM.**

Signed

Dated

Meeting ended at 10.45pm