

MINUTES

Minutes of Meeting of Woodham Walter Parish Council.
Held at 8pm in Women's Club, Top Road, Woodham Walter.

Monday 9th January 2012

Present:

Cllr. James Bunn (Vice Chairman)
Cllr. Andrew Newland
Cllr. Gill Orford
Cllr. David Potter
Cllr. Joanna Symons
Cllr. Peter Warren

Others: Jacky Bannerman (Parish Clerk)

Cllr. Penny Channer, Essex County Council (in attendance from 9.30pm to close)

Public: 3 (Members representing Langford Parish Council)

611. Welcome Cllr. James Bunn welcomed those present to the meeting.

612. Apologies For Absence Apologies received and accepted from Cllr. Mark Durham; Cllr. Penny Channer and Priti Patel MP.

613. Register of Declared Interests There were no interests declared and the book was duly signed.

614. Declaration of Acceptance of Office/Register of Member Interests. Joanna Symons submitted the required forms which were signed and filed.

615. Public Forum There were 3 members of the public present, representing Langham Parish Council.

They were in attendance to seek advice and views on traveller sites as their parish borders the new ECC 12 pitch managed traveller site at Severalls Lane in Colchester.

Councillors commented that the Wood Corner site is considered a successful and well managed site with former manager Del Butcher instrumental in the historic smooth running of the site. He is a well known member of the community. Many residents from Wood Corner have integrated into the village nursery and primary school, use the local village shop and pub. The site is well screened from the road. Councillors advise members of Langham Parish Council to engage with the Gypsy Services Manager at ECC and the new on-site manager.

Cllr. Schofield MBE thanked members for their time and useful advice.

616. To approve the Minutes Of Parish Council Meeting Held On 12th December 2011. The minutes were approved as a true record of the meeting and duly signed.

617. Matters Arising

617.1 (443.1) Village Footpath Map. It was noted that information from the village history project could be added to the map. Cllr. Bunn to investigate.

617.2 (589.4) Tadpoles trees. Awaiting response from Tadpoles.

617.3 (588.5) Allotments – Water pipe cover. Cllr. Warren noted that the work to provide a cover over the pipe has not yet been completed. Clerk to chase Cllr. Durham.

618. Joint Waste Development Document – Preferred Approach (November 2011)

Ref: Tyndales Farm, Danbury/Woodham Mortimer.

Councillors resolved to write a letter in response to the consultation which proposes that the Tyndales Farm site be used as a landfill site if it is used as a gravel extraction site. Councillors to provide comments to clerk by Friday 13th January. Clerk to liaise response with Cllr. Bunn.

619. Planning – APPLICATIONS - No applications were received.

620. Planning - DECISIONS - No decisions were received.

621. Other Planning Matters

621.1 Falconers Lodge. It was noted that the site clearance now appears to have been completed.

622. Payments The following payments were authorised and cheques duly signed.

622.1 e-on –Monthly DD

622.2 A&J Lighting Solutions – Monthly DD

622.3 Clerks Salary + Allowance/Expenses (hours/expenses authorised for payment by Douglas Tonks Ltd)

622.4 Douglas Tonks Ltd DD (re; Payroll services)

622.5 NSALG – Membership renewal £66 (National Society of Allotment & Leisure Gardeners). It was agreed that the Allotment Association will be asked to reimburse the parish council.

623. Other Financial Matters

623.1 Outsourcing the Payroll. Clerk has submitted required information to Douglas Tonks Ltd. It is expected that the clerks payments will begin this month.

623.2 MDC – Parish Precept 2012/2013 – Councillors resolved to approve the Draft Budget and precept requirement at £8881.65 Clerk to submit Precept form. Point of Interest: Councillors instruct clerk to write to MDC to ask if any Herbage Park residents pay council tax?

623.3 Grass Cutting Tender – letters have been sent, awaiting responses.

624. Report Of The District Councillor There was no report available.

625. Highways

625.1 Ref: 3047205 Salt bin – Highways have now informed clerk that the priority to refill the bin is currently low as the weather has been mild. Clerk to forward copies of correspondence on this issue to Cllr. Penny Channer.

625.2 Winter Salt Bag Scheme. Cllr's Orford and Colin Warner distributed salt and information leaflet to volunteers in the village. Clerk and Ken Rennie have completed the risk assessment form.

625.3 Ref: 1634088 Footpath, Rectory Road. Awaiting response/Clerk has chased again.

625.4 Oak Farm Road – noted road closure on 21/12/11 in order to replace gully grating and manhole cover. They also repaired the pot hole near HPR junction after a call from the clerk.

626. Local Issues

626.1 **Bell Meadow/Playground.** There were no reported problems and the book was duly signed.

626.2 **Footpath Officer Report** Cllr. Warren reported 1) The high winds in early January brought down quite a few trees and loads of dead branches. Most were easily cleared. Many thanks to Doug Seear for his tree surgery on bridleway BR31 and anybody else who did any clearance. 2) As requested I checked FP16 for the barbed wire that had been reported but couldn't find any. Farmer Ian Fowler and nearby neighbours couldn't help either.

3) Letter received from Lynn Taylor requesting gate. Councillors concluded that they do not support the addition of a gate and advise she tries the PROW officer direct.

626.3 **One Place On Wheels - Woodham Walter.** Next visit including mobile police vehicle – t.b.c. - awaiting up to date timetable.

626.4 **School Report** No report.

626.5 **Allotments** – To Review the Woodham Walter Allotments in accordance with our 2009 resolution to support the allotments. No responses had been received following an article in the January Parish Magazine inviting comments. Cllr. Orford confirmed that the land owners are happy to renew the agreement. It was noted that they have fenced off the remaining field following some vandalism and to protect animals from dogs.

Councillors resolved that they fully support the renewal of the agreement and that the allotments have proved to be a very successful asset to the village. Cllr. Orford to arrange.

626.6 **Queen's Diamond Jubilee** Cllr. Symons and clerk to arrange meeting and invite village representatives to attend. To be advertised in the February parish magazine.

626.7 **Diamond Jubilee Village History Project** No information available.

626.8 **Community Speed Watch** Clerk has requested information on training session for new volunteers.

626.9 **Litter** - Village Litter Pick date set : Saturday 11th February. Colin Warner has agreed to organise.

Cllr. Orford to invite Wood Corner representatives to take part.

626.10 **Broadband** Awaiting repeater transmitter to be fitted which should bring further areas of the village under the coverage of Fibrewifi. Noted that Gary Disley from Buzcom is due to talk at the forthcoming MDC planning workshop.

626.11 **Village Agent** No report.

626.12 **Emergency Planning** to be carried over to next meeting.

626.13 **Annual Parish Meeting & Report** – it was agreed that clerk should begin process of producing the annual report and arrange the Annual Parish Meeting/April Parish Council meeting. Due to the Easter Bank Holiday it was agreed that the meeting should be on Monday 2nd April, if the Village Hall is available.

627. Correspondence

- 627.1 Junior Ranger Club – 2012 events – on noticeboard
- 627.2 MDC re: Diamond Jubilee beacons.
- 627.3 Local Recycling Centres – changes to opening times. Full details on line.
Maldon Centre: Winter 9am-4pm Summer: 9am-5pm
- 627.4 MDC – Schedule of meetings 2012/13
- 627.5 MDC – Improved Recycling Service
- 627.6 MDC – Planning Services Newsletter
- 627.7 Senior Crew – Free Safety Event for older people – Wednesday 22 February 10am-3pm
- 627.8 Invitation to Opening from Zara (new Indian Restaurant at Royal Oak, Woodham Mortimer)

628. Points Of Information

- 628.1 Cllr. Penny Channer commented that the County Council are concluding their budget. She asked clerk to send her details of the salt bin refilling. She was sorry that no councillors were available to attend the Stakeholder meeting at Hylands House.
- 628.2 Cllr. David Potter asked Cllr. Channer about the planning department. It was noted that Jennifer Candler is leaving and an interim will be appointed while they await a permanent replacement.
- 628.3 Cllr. Gill Orford has received complaints from residents of Mead Pastures that the footpath is very slippery with green moss. Clerk to report.

629. Date of Next Parish Council Meeting: Monday 13th February 2012 at 8pm in Womens Club Room, Top Road.

Signed

Dated

Meeting ended at 10.10pm