

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.
Monday 11th February 2013

Present:

Cllr. James Bunn
Cllr. Mark Durham
Cllr. Andrew Newland
Cllr. Gill Orford
Cllr. David Potter
Cllr. Joanna Symons
Cllr. Peter Warren

Others: Jacky Bannerman (Parish Clerk)
PC Lea Keene (in attendance until 8.10pm)

Public: 5

861. Welcome

862. Apologies For Absence

863. Reviews & Adoptions Reviews and adoptions continue to be addressed.

864. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting). There were no interests or dispensations to consider and the book was duly signed.

865. Public Forum To receive the views of members of the public on items of business on the agenda or other village matters to be considered by the council.

PC Lea Keene was in attendance and reported one crime in the parish from 10th Dec- 11th Feb, a shed Burglary in Blue Mill Lane. There were no other reported incidences. She is still trying to arrange Community Speed Watch training and has liaised with the Casualty Reduction Officer regarding a data strip. She indicated that she will try to attend the following meetings: 8 April; 10 June; 12 August; 14 October. Cllr. Bunn thanked PC Keene for attending; she then left the meeting room at 8.10pm.

Mr & Mrs Warner were in attendance re: Agenda Item: 9.2, the planning application at Waggars. They are the applicants and were happy to answer any questions arising from the plans or discussions.
Mr & Mrs Manning were in attendance re: Agenda Item 9.2, the planning application at Waggars. They are neighbours and wanted to comment on the application. They expressed to councillors that whilst supportive of replacing the kennels with a dwelling house, they have concerns that the proposal is currently orientated to face their property and the proposed access is also nearest to their property. They would prefer the house to face the lane which would be less intrusive on their property and that the alternative existing access to the north is utilised. Mr Warner thanked councillors for visiting the site and explained that the house had been orientated to make the most of the views to the North of the plot. He also informed that the conditions for the kennel business do not place any controls on the opening hours, they have chosen not to open all the time but if the business was sold there is a chance that a new owner would extend the opening hours and increase the business by way of day care and taking in strays from the council.

Mr Geoff Hicks was in attendance re: Agenda Item: 9.3, the planning application at St Michaels Church. He explained to councillors that the plans were to re-instate the porch and add much needed toilet facilities. The plans have been designed to be in character with the church and he hoped that councillors would feel able to support the application. It is anticipated that work will be scheduled in order to be completed ideally by September this year.

The meeting was then closed to the public and Mr Geoff Hicks left the meeting room at 8.15pm.

866. To approve the Minutes Of Parish Council Meeting Held On 14th January 2013 The minutes were approved as a true record of the meeting and duly signed.

867. Matters Arising from Minutes of 14th January 2013

867.1 Village Footpath Map (443.1) It was decided that the production of a village footpath map would not be taken forward at present as the quality and accuracy required cannot easily be achieved. There was also some concern as to how useful or necessary a map would be.

868. Community Led Plans Clerk has arranged a meeting on Monday 25th March at 8pm in Women's Club. Cllr. Newland will produce a short report. Cllr. Newland and Cllr. Bunn will attend the meeting.

869. Planning – APPLICATIONS

869.1 HOUSE/MAL/13/0001 Glendale, West Bowers Road

Single storey side extension to the rear of the property.

The application was missing from the meeting room. Of those councillors who had seen the plans there were no objections. Councillors to look on-line and report to the clerk by midday on 12th February. Assuming that no objections are raised the clerk will then write accordingly.

869.2 FUL/MAL/13/00007 Waggors, Hop Garden Lane

Demolition of dwelling house, boarding kennels and cattery and erection of replacement dwelling house.

It was noted that amended plans have been submitted which reduce the ridge height. It was also noted that the application will be decided by the NW Area Planning Committee.

Councillors discussions concluded that the general consensus was that there were no objections and councillors support the principal of the development. However there were views expressed by some councillors that if the orientation was changed and the property rotated through 90° so that it faces the lane, that this could be beneficial. Clerk to write accordingly and liaise with Cllr. Bunn & Cllr. Warren.

869.3 FUL/MAL/13/00049 St Michael's Church, Church Hill

New access WC extension and associated works.

Councillors concluded that the proposed plans would be beneficial to the parish and strongly support the application. Clerk to write accordingly.

869.4 HOUSE/MAL/13/00015 Somerset, West Bowers Road

Single Storey extension to outbuilding.

This application was very recently received. It was noted that the deadline for Parish Council response has been extended so that the application can be discussed at next meeting. Cllr. Potter to carry out neighbour consultation.

869.5 LDP/MAL/13/00016 Somerset, West Bowers Road

Claim for Certificate of Lawfulness under GPDO, Schedule 2 Part 1, Class E: Proposed tennis court.

This application was very recently received. It was noted that the deadline for Parish Council response has been extended so that the application can be discussed at the next meeting. Cllr. Potter to carry out the neighbour consultation.

869.6 FUL/MAL/13/00101 Land adj. 7 Church Corner

Demolition of detached workshop, construction of single storey dwelling and widening of existing vehicular access.

This application was very recently received. Cllr. Potter declared a personal interest in that he had had a discussion with the owner regarding the proposal and his memory of an expired permission on the plot but he confirmed that this was not a prejudicial interest. The register was duly signed. It was noted that the deadline for Parish Council response has been extended so that the application can be discussed at the next meeting. Cllr. Bunn to carry out the neighbour consultation.

870. Planning – DECISIONS

870.1 WTPO/MAL/12/01043 2 Willow Hall Cottages, Old London Road APPROVE (DEL)

TPO 8/12 – W1 – Re-coppice approximately 50m² of secondary woodland, mainly sycamore and Elder. Reduce to previous reduction points Elm and Prunus along boundary for 50m heading north

870.2 HOUSE/MAL/12/00999 Orchard Bungalow, West Bowers Road APPROVE (DEL)

Single storey rear extension.

871. Other Planning Matters

871.1 Agricultural Restrictions. It was noted that a response had been received from MDC.

871.2 APPEAL APP/X1545/A12/2187711 Albany Orchards, Old London Road

Change of use of land to form new residential driveway and gates. Awaiting decision – expected in 3 months.

871.3 ESS/70/12/MAL Royal Oak Quarry, Woodham Mortimer/Danbury

Lateral extension at the Royal Oak Quarry. Awaiting decision.

871.4 Minerals Local Plan – Public Engagement 17 January – 28 February – The document sets out the strategy and policies for how the county will approach minerals development until 2029. This does not include Whitehouse Farm or Tyndales Farm. The document can be viewed and representations can be made on line <http://consult.essexcc.gov.uk> Councillors decided that they do not have any comments for the consultation.

871.5 TPO 08/12 Falconers Lodge Noted that the TPO has been confirmed.

872. Payments The following payments were authorised and cheques duly signed.

872.1 e-on –Monthly DD

872.2 A&J Lighting Solutions – Monthly DD

872.3 Douglas Tonks Ltd - Monthly DD: re: Clerks Salary/Allowance/ HMRC/ Payroll services.

872.4 Woodham Walter Women's Club (Hire of Meeting room 2012)

872.5 A&J Lighting Solutions – DD (Replacement of 5xPart Night Cells)

872.6 Nolan Horticulture (Tree on BR31 WW Common)

873. Other Financial Matters

873.1 Budget/Precept MDC confirm receipt of precept requirement. Await confirmation of final figures currently estimated at: Band D : £31.23.

873.2 Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
	Business Reserve A/C			
14-Jan-13	Balance			5851.91
11-Feb-13	Transfer to Community Account		750.00	5101.91

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
	Community Account			
14-Jan-13	Balance			475.01
15-Jan-13	UK Power Networks (Wayleave Payment)	8.68		483.69
05-Feb-13	Woodham Walter Allotment Association (NSALG)	55.00		538.69
11-Feb-13	Transfer from Business Reserve	750.00		1288.69
11-Feb-13	February Debits		746.80	541.89

873.3 **PAYE Real Time Information** confirmation from Douglas Tonks Ltd that they are fully set up for RTI when it comes into effect in April.

873.4 **Bell Meadow Hedge** – It was noted that D.W. Maintenance have been instructed to carry out the works.

874. Other Council Matters

874.1 Clerk to arrange booking the village hall and liaise with councillors. It was confirmed that councillors would like the clerk to prepare a printed annual report for distribution with the April parish magazine.

875. **Report Of The District Councillor** Cllr. Durham reported on correspondence he had received regarding footpaths at Thrift Wood. It was noted that Maldon District Council will increase Council Tax by 1.99% which will result in an additional £3.54 per Band D property/year.

876. Highways

876.1 Water Main leak, The Street. At junction of Top Road. Very prompt action from Essex & Suffolk Water when clerk reported problem.

876.2 Water on highway – The Street – adjacent to Ferndale. The BT inspection chamber is filled with water. Clerk to report.

876.3 Little Baddow Road – blocked drains re-reported as the area adjacent to Ranworth is very dangerous during icy conditions. Update Feb: awaiting inspection. Clerk has reiterated danger in icy conditions.

876.4 Ref: 88880 Curling Tye Lane – Update Feb: investigating ownership of ditch.

876.5 South Essex Parking Partnership – re: parking restrictions at school. The request has been investigated and SEPP or MDC will not fund the request. Would the Parish Council consider providing the necessary funding? The cost of amending the traffic regulation order and changing the signage would be £1000-£1500. Discussion concludes that although they support the schools request to extend the parking restrictions the Parish Council do not support providing funding.

877. Local Issues

877.1 **Bell Meadow/Playground.** The book was duly signed, some bottles had recently been found on Bell Meadow, councillors asked to keep a look out. Clerk to ask DW Maintenance that they cut the hedge from the inside and beware of the daffodils which are now coming through on the Memorial Garden. Clerk to ask Colin Warner to remove the stumps at the bottom of the hill.

877.2 **Footpath Report** i) Letter from Essex Legal Services re: Bridleway 2 near Raven's Farm. Cllr. Warren has spoken to various villagers who have reported their knowledge to ELS ii) BR31 between Spring Elms Lane and WW Common – tree work completed: iii) Essex & Suffolk Water re: FP12 have agreed to carry out work. Cllr's ask clerk to check the land registry details to confirm ownership; iv) Thrift Wood – discussion concludes that so long as the public footpaths remain accessible nothing can be done regarding the signs or access as they are on private land. Cllr. Durham will discuss with Woodham Mortimer Parish Council as most of Thrift Wood is in that parish. v) It was noted that Nicky Coleman at ECC has moved and Cllr. Warren will arrange to meet with her replacement. vi) The bridge on FP19 has been widened and a new handrail fitted.

877.3 **One Place On Wheels** - Woodham Walter. Next visit including mobile police vehicle – Thursday 14th February from 3.15-4.15pm. Village Hall. This is now a bi-monthly visit, next one is on 11th April then 13th June.

877.4 **School Report** Cllr. Symons reported that pupil numbers are now at 103. There have been 82 applications for 15 places for the September 2013 intake. The school are to invest funds in order to improve their ICT equipment. Some of the play equipment needs replacing and the school will request funding from the Parish Council as per the community playground agreement for 20% up to £400/year. They are planting some trees and hedging along the field fence.

877.5 **Allotments Report** Cllr. Orford reported that the rabbit fencing has been repaired. 1 of the available plots has now been filled and it is hoped the 2nd available plot will be filled soon. The AGM is on 14th March.

877.6 **Village History Project** Cllr Bunn and Cllr Durham volunteered to speak to Mr Clark. Graham Bannerman has agreed to help Mr Clark with audio recordings of conversations. Cllr. Symons to speak to the Aural History Unit at the University of Essex.

877.7 **Community Speed Watch** No report.

877.8 **Litter** There was a very successful village Litter Pick on Saturday 9th Feb. 16 volunteers collected 27 bags of rubbish, 9 tyres and a child's scooter.

877.9 **Street Lights** – the street lights have now been attended to.

877.10 **Tree Management** Clerk has two files of information re: trees and WW Common which are being read by Cllr. Warren and Cllr. Newland.

878. Correspondence

878.1 MDC – Engagement with Parish Councils. It was agreed that an occasional informal meeting with other councillors in the district when there is a suitable subject of district interest would be useful although there was concern that a Formal Area Forum could just be another talking shop with no powers and be unnecessary.

878.2 Nick Alson, Police & Crime Commissioner & Priti Patel MP at Warren on 1st March at 8pm. Tickets £15.

878.3 Farleigh Hospice – Walk for Life – 12th May

878.4 Priti Patel MP – letter re: offering help with street light problem. Clerk to respond.

878.5 Superfast Broadband Project – clerk to ask when this is likely to come to Woodham Walter.

879. Points of Information There were none.

880. Date of Next Parish Council Meeting: Monday 11th March 2013.

Signed

Dated

Meeting ended at 10.35pm