

MINUTES

Minutes of Meeting of Woodham Walter Parish Council.
Held at 8pm in Women's Club, Top Road, Woodham Walter.

Monday 4th July 2011

Present:

Cllr. Mark Durham (Chairman)
Cllr. James Bunn (Vice Chairman)
Cllr. Andrew Newland
Cllr. David Potter
Cllr. Peter Warren

Others: Jacky Bannerman (Clerk)

D-Cllr. Henry Bass (in attendance from 9.10pm to close)

Public: None

487. Welcome Cllr. Durham welcomed those present to the meeting.

488. Apologies For Absence Apologies were received and accepted from Cllr. Neale

489. Register of Declared Interests There were no interests declared and the register was duly signed.

490. Public Forum There were no members of the public present.

491. Minutes Of The Parish Council Meeting Held On 13th June 2011. The minutes were approved as a true record of the meeting and duly signed.

492. Matters Arising

492.1 (443.1) Village Footpath Map. Cllr. Bunn/Cllr. Warren reported that with our PSMA licence we have access to a map the same scale as the definitive map. It would be aimed at residents of Woodham Walter and visitors to the village. The funding options include applying for a 50% grant from ECC and the remaining made up by local businesses advertising e.g. pubs, shop, golf courses. Cllr. Durham to enquire with Maldon Printing to establish likely costs for the style of map Little Baddow produced. The Little Baddow map is A2 size and this was thought to be a good size, it is an amended version of an OS map. Our licence allows us use of the map but it must be non-profit making.

492.2 Vacancy For Parish Councillor. Clerk awaiting confirmation from Electoral Officer at MDC but it is expected that we will be instructed to co-opt a new councillor. An article has appeared in the July Parish News and clerk will also advertise the position in the August edition with a view to co-opting at the meeting on 8th August. Candidates will be offered the opportunity to speak briefly (2 minutes) about themselves before leaving the room in order that a vote can be taken.

492.3 Queen's Diamond Jubilee. Cllr. Neale had submitted his proposal for a village event to celebrate the Queen's Diamond Jubilee on weekend of Saturday 2nd – Tuesday 5th June; That there should be a village street party probably on Top Road on the bank holiday Monday; that a personal invitation be sent to all members of the parish from the parish council; the event is kept exclusively for members of the parish; Great efforts are taken to encourage the elderly to join celebrations. Councillors offered their support in principle to an event and accepted Cllr. Neale's offer of leading a team to arrange. Councillors would like a more detailed budget proposal in order to fully consider the financial commitment that the Parish Council will make.

Councillor's also discussed other ideas to celebrate the occasion including using Bell Meadow for a more elaborate evening musical celebration; the Village Hall for an evening disco – Cllr. Warren to enquire with VH committee; a jubilee commemorative coin for the children of the parish – clerk to investigate.

492.4 Presentation for Colin Warner – it was decided to order a hip flask with engraving from Anglian Awards. Clerk to arrange and invite Colin to the public forum of the next Parish Council meeting on 8th August.

493. Planning – APPLICATIONS

493.1 HOUSE/MAL/11/00554 9 Rectory Road

Part single, part double storey rear extension, internal alterations and front conservatory.

Following the refusal of the previous application councillors agreed with the reasons for refusal from the officer regarding the conservatory element of the proposal. Regarding the latest application on reflection they agree that it is not in keeping with the street scene and question the suitability of a conservatory. Councillor's did not have any objections to the rear extension. Clerk to write accordingly.

494. Planning - DECISIONS

494.1 FUL/MAL/11/00358 & LBC/MAL/11/00359 Ashmans, Curling Tye Lane **APPROVE (DEL)**

Retrospective consent for enclosing walls to courtyard garden (part of).

495. Other Planning Matters

495.1 Falconers Lodge. It is understood that it has been sold in advance of the auction. Cllr. Durham reported that he had spoken to the auctioneer regarding the sales particulars which were felt to be misleading and these had been amended. Clerk/Cllr Durham had received several contacts from interested parties. D-Cllr. Durham and clerk to write to MDC to push the enforcement.

495.2 Notification of appeal: Meadows Barn - FUL/MAL/11/00170 – Erect store building.
Councillor's agree a letter should be written to the Planning Inspectorate to confirm objections and outline the long track record of piecemeal development at the site. Furthermore the location of the building in the proposal would become very obvious if ever the hedges were reduced or removed. Cllr. Bunn/clerk to liaise.

495.3 Oaklands, Rectory Road. Noted letter received from Tree Officer at MDC regarding various trees at the site and recommendations for work to maintain and/or remove/replace.

496. Payments The following payments were authorised and cheques duly signed.

496.1 e-on – Monthly DD – noted the account is currently in credit (Minute Ref: 331.1)

496.2 A&J Lighting Solutions – Monthly DD

496.3 Clerks Salary + Allowance/Expenses

496.4 Blackwater Landscapes

496.5 RCCE – Annual Membership

497. Other Financial Matters

497.1 **Bank Account Signatories** Councillors considered and approved the Barclays Appointment of Bankers form. It was proposed by Cllr. James Bunn and seconded by Cllr. Andrew Newland that the signatories on the councils bank accounts should be any two of Cllr. Mark Durham; Cllr. James Bunn and Cllr. Angus Neale and the following are authorised persons Clerk/RFO Jacky Bannerman; Cllr. Mark Durham and Cllr James Bunn. All councillors were in agreement with the proposal. Clerk to contact Cllr. Neale for signature and submit forms to the bank.

498. Report Of The District Councillor Cllr. Durham & Cllr. Henry Bass informed cllr's about the various committees at MDC and those that they are sitting on. At the July full council meeting the new waste collection and recycling contracts will be formalised. The most important problem area at MDC continues to be the Planning Department.

Cllr. Potter commented that the MDC minutes of planning meetings should reflect the views of those that speak. Parishioners wouldn't currently know how parish councillor's had represented them at these meetings. Cllr. Bass agreed to feedback this information.

Cllr. Bass indicated that the District Councillors for the ward should be copied in on any correspondence regarding planning matters.

499. Highways

499.1 Ref: 3047205 Salt for salt bin. Awaiting response following correspondence.

499.2 Ref: 49310 (405.5) Drainage problem at the bottom of Bassetts Lane - blocked pipe opposite the entrance to Yeoman's. (West towards Little Baddow). This was inspected on 30th June and problem notified to the jetting team for attention.

499.3 Ref: 3055302 Dangerous branch opp.Tudor Rose, Rectory Road. Reported to Highways who reported that vegetation had been cut back at the time of inspection. Cllr.s thought that the vegetation is probably out of the remit of Highways as it is not actually causing an obstruction on the highway. Clerk to request Blackwater Landscapes attend as it is felt to be dangerous.

499.4 Shelley Rand – Cycle Routes/Safe Horseriding – request for "Caution Horse Riding" signs in village. Councillors decided that they try to discourage excessive signage in the village but wish her good luck with the campaign.

499.5 Hedges – clerk had received complaint that the hedge adjacent to council houses along Blue Mill Lane is rather overgrown, particularly at the higher level. Cllr's agreed this area needs attention. Clerk to report. It was also noted that the hedges along Little Baddow Road between Bassetts Lane and Stivvy's Road are also in need of attention. Clerk to report.

499.6 Footpath, Rectory Road. Clerk to report that the footpath in front of the council houses no.s 15-20 is very narrow. Clerk to report to Moat housing in the first instance and request maintenance/re-instatement or widening.

499.7 Chamberlain Cottage – it was noted that Colin Warner had visited the owners and they will investigate re-instating the ditch to help with drainage.

500. Local Issues

500.1 **Bell Meadow/Playground** The book was duly signed, there were no reported incidents. The new football nets have arrived and Cllr. Durham and Cllr. Bunn volunteered to erect. Clerk to order 6x A4 signs from Anglian Awards for Memorial Gardens to replace No Parking laminated signs which don't last very long.

500.2 **Footpath Officer Report** It was noted that the path from the church has now been cut.

500.3 **One Place On Wheels - Woodham Walter.** Next visit including mobile police vehicle – Friday 15th July and 12th August from 1300-1400 at WW Village Hall.

Neighbourhood Meeting (formally NAP) – Wednesday 6th July, 7pm at Woodham Mortimer Village Hall.

500.4 **School Report** It was noted that the official opening of the new extension takes place on the afternoon of the school fete, Sunday 17th July.

500.5 **Allotments Report** There was no information to report.

500.6 **Community Speed Watch** Sessions have been taking place. More volunteers would make it easier as we currently have 10 and each session requires 3 people. Clerk to write and ask if 2 volunteers would be acceptable also to request police attendance to back up the monitoring.

- 500.7 **Litter** Reported rubbish Curling Tye Lane –AF34805E – this was not cleared as MDC informed that it is on farmers field. Manor Rd – AF34817E also reported and tyres/rubbish cleared.
- 500.8 **Village Agent** There was no information to report.
- 500.9 **Collapse of bank** Chased up by D-Cllr. Durham. EA to inspect site, they informed that the landowner has the riparian responsibility for the maintenance of the river bank and the river to the adjacent land owner.
- 500.10 **Electricity Supplies** – Cllr. Bunn/Clerk to attend public meeting at Little Baddow PC with UK Power Networks who will explain reasons why there are so many power cuts and the plans to resolve these problems.
- 500.11 **Broadband** – Cllr. Newland to attend conference on 18th July. Clerk to send details of response to questionnaire which was sent last year.

501. Correspondence

- 501.1 999 Emergency Services Day – Promenade Park, Maldon – Sunday 17 July.
- 501.2 MDC Conservation & Design Awards 2011 – there are no nominations from Woodham Walter.
- 501.3 Essex Wildlife Trust – details of the Heathland Restoration Project on Woodham Walter Common.
- 501.4 RCCE & Arrow Taxis – Proposal for Dengie Dart service to Broomfield and St Peters Hospitals to be extended to include Woodham Walter. The service can be booked 90 minutes before operation and collects/returns to residents front door. There is a collective contribution of £5000 required from eleven parishes in the Maldon District. Councillor's agreed that this service could be a valuable asset to the community and agreed to invite a representative to a future Parish Council meeting to find out more. Clerk to arrange.
- 501.5 Stan Keep – letter in appreciation of Colin Warner's long service.
- 501.6 Dale Farm Travellers – it was noted that eviction notices have been served.
- 501.7 EALC – Meeting on 12th July of Maldon District. Clerk to offer apologies.

502. Points Of Information

- 503. Date of Next Parish Council Meeting: Monday 8th August 2011.**

Signed

Dated

Meeting ended at 10.10pm