

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

Monday 10th August 2015

Present:

Cllr. Peter Warren
Cllr. Joanna Symons
Cllr. Mark Durham
Cllr. James Rushton

Others: Jacky Bannerman (Parish Clerk)
District Councillor Henry Bass
County Councillor Penny Channer

Public: 0

1589. Welcome Cllr. Warren welcomed those present to the meeting.

1590. Apologies for Absence Apologies were received and accepted from Cllr. John Tompkins, Cllr. James Bunn and Cllr. Angus Neale.

1591. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

1592. Public Forum

1593. To approve the Minutes of Parish Council Meeting Held On Monday 13th July 2015

1594. Matters Arising from Minutes of 13th July 2015

1594.1 Email address. The solution would be to set up some free email accounts e.g name.wwpc@gmail.com . Clerk has checked that all councillors names in this format are available. There is no charge and these can be set up to come into your own inboxes. It was decided to defer the decision until the next meeting as some councillors were not keen to change their current arrangements.

1594.2 Risk Assessments – Cllr. Neale has completed risk assessment review for community playground and Bell Meadow. There were a few issues raised with the head teacher regarding maintenance at the playground. Clerk to chase up in September.

1594.3 Tree Policy – to update - Cllr. Warren and Cllr. Tompkins.

1594.4 Community engagement strategy – clerk to email to all councillors.

1594.5 Emergency Plan – clerk is in process of updating.

1595. Planning – APPLICATIONS

1595.1 ESS/MAL/15/00750 WW CofE Primary School, The Street
Retrospective application for the extension of the existing playground with repairs to existing playground including resurfacing.

Councillors support the application.

1595.2 HOUSE/MAL/15/00791 2 Redgates, Old London Road
Proposed 1½ storey extension and new windows. Replace roof tiles.

It was noted that the application had been submitted to regularise alterations to the existing approval (windows and roofing).

Councillors support the application.

1597. Planning – DECISIONS

1597.1 HOUSE/MAL/15/00540 5 Brook Close **APPROVE (DEL)**
Removal of the existing garage and replacement with part single and part two-storey side extension and pitched roofs over two existing front dormer windows.

1597.2 FUL/MAL/15/00486 2 Redgates, Old London Road **WITHDRAWN**
Variation of condition 2 on approved planning permission FUL/MAL/08/00912 (side and rear extensions to 1 and 2 Redgates) Variation: Windows

1597.3 HOUSE/MAL/15/00458 Warren Grove, Common Lane
Construction of potting shed and attached greenhouse. **APPROVED (DEL)**

1597.4 HOUSE/MAL/15/00500 The Spindle, Bassetts Lane **APPROVE (DEL)**
 Proposed front porch extension, plus general alteration and refurbishment works to the main house together with a detached single storey yoga studio.
 It was noted that the suggested condition for the yoga studio to be incidental to the dwelling house and not for any commercial or business purpose or as annexe accommodation had been put in place.

1597.5 FUL/MAL/15/00047 Land adj. Whitegates, Herbage Park Road
 Residential development comprising 11 dwellings. **REFUSE (NW)**
 Full decision notice now available.

1598. Other Planning Matters

1598.1 Woodham Walter Conservation Area – no update available.
 1598.2 Falconers Lodge – discussion regarding the works which have commenced at the site. It was noted that some of the conditions have been discharged included an external illumination plan. Councillors were concerned that this is not detrimental to the village environment but District Councillors present confirmed that the plan would have met with guidance. Cllr. Durham to make further checks.
 1598.3 MDC 5 year land supply – this has now been approved which will further strengthen the councils ability to defend against planning applications which are outside of the draft Local Development Plan and development envelopes etc.

1599. Payments The following payments were authorised and cheques duly signed.

1599.1 e-on –Monthly DD £17.81 (inc. 0.85p VAT)
 1599.2 A&J Lighting Solutions – Monthly DD £23.94 (inc. £3.99 VAT)
 1599.3 Mrs J Bannerman - Clerks Salary & Allowance 25 hrs plus holiday pay- £416.22
 1599.4 DW Maintenance £335

1600. Other Financial Matters

1600.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
13-Jul-15	Balance			11686.78
10-Aug-15	Transferred to Community A/C 60978876		800.00	10886.78
Community Account				
13-Jul-15	Balance			581.45
10-Aug-15	Transferred from Business Reserve A/C 40622818	800.00		1381.45
10-Aug-15	August Debits		792.97	588.48

1600.2 Bell Meadow Grass Cutting – continue to monitor.
 1600.3 Quarterly Review to 30th June 2015 – Noted report as part of our internal financial control measures.

1601. Report Of The District Councillor

Cllr. Durham reported that District Councillors are due to attend a Briefing Seminar regarding the agreement on the 5 year land supply for the Maldon District; The council are hoping to get some key answers on the progress of the LDP by late summer; The Planning Director and Chief Planning Officer positions are currently vacant; Tenders for the waste contract are now being assessed; Pressure continues on broadband provision.

1602. Other Council Matters

1602.1 Village Design Statement – No update
 1602.2 Woodham Walter Common – Clerk to speak to Adam Rochester.
 1602.3 Bell Meadow Village Association – Cllr. Durham reported that plans for the event are progressing well. Clerk requested copies of correspondence regarding complying with licence conditions.
 1602.4 Allotments Association - Cllr. Rushton had drafted a new policy regarding allotment holders from outside the village. All councillors were happy with this and Cllr. Rushton will now liaise with the Allotment committee and Mr & Mrs Maynard.

1603. Consultations/Questionnaires

1603.1 Essex County Council & Southend on Sea Borough Council: Joint replacement Waste Local Plan – Revised Preferred Approach June 2015. Cllr. Neale had reviewed and reported that no response was required.

1604. Highways

1604.1 There are a number of on-going highways issues which clerk is pursuing.

1604.2 Noted that works to remove bank encroachment on the footpath to the church has taken place and the path is now much wider and improved.

1604.3 Woodham Mortimer Lane/Tom Tit Lane - notification of temporary closure from 3rd August. Works have taken place.

1604.4 Common Lane – notification of temporary closure from 1st August for approx. 5 days.

1604.5 Rotten bollard at bottom of Bell meadow to be reported.

1604.5 Several rotten finger posts to be reported. Clerk to investigate.

1605. Local Issues

1605.1 **Bell Meadow/Playground.** Cllr. Warren reported that he had removed the broken fencing from the bottom of Bell Meadow, cleaned and re-fixed the sign. There were no other issues reported and the book was duly signed.

1605.2 **Footpaths Report** Cllr. Warren reported that the fallen tree across FP12 in the copse in the Warren is still partially blocking the path; The fallen tree on FP12 between the Warren and the pumping station has been cleared by Cllr. Warren; A dangerous tree on FP 36 (The Street to Wilderness) has been reported to ECC again as the condition has deteriorated; Concerns were raised about garden rubbish being left on the bank of the stream close to Ferndale – Cllr. Warren to investigate.

1605.3 **School Report** No report

1605.4 **Crime/Police Report** No crime report. Warning issued about cold callers in the Maldon District offering driveway repairs.

1605.5 **Litter** No reports. Cllr. Durham to inform about Dog Watch.

1605.6 **Broadband** No updates.

1605.7 **Vehicle Activated Sign** Enquiries are on-going.

1605.8 **Queen's 90th Birthday** No responses had been received. It was agreed to defer until later in the year/January.

1606. Correspondence

1606.1 EWT – Thanks for grant

1606.2 St Michael's Church – Thanks for grant

1607. Points of Information

1607.1 Cllr. Warren reported on meeting with Adam Rochester from EWT who asked if there was any local interest/suggested sites in Woodham Walter for a Community Orchard Project.

1607.2 Cllr. Durham reported that he will put up some more no parking signs on the Memorial Garden. He also suggested putting a tree in one of the gaps in the Autumn.

1608. Date of Next Parish Council Meetings:

Date of next Ordinary Parish Council Meeting Monday 14th September 2015 at 8pm in Women's Club.

Signed

Meeting ended at 9.25pm

Dated