



Minutes
Woodham Walter Playground Working Group
Tuesday 24th October 2019 7pm
Woodham Walter Women's Club

Present: Councillor Joanna Symons, Councillor John Tompkins, Jacky Bannerman (Parish Clerk),
Graham Bannerman, Bob Jones

01. Welcome

- Joanna welcomed those present to the meeting.

02. Apologies for absence

- Apologies were noted from Pam Seear and Carolyn Filmer.

03. To approve Minutes for meetings dated 17th September and 7th October 2019

- The minutes were approved as a true record of the meetings.

04. Playground Update

- Jacky reported that fund now stands at £1651.72 which includes the Parish Council grant, Bell Meadow Day, Paypal and other donations received.
- The website is in the process of being moved to a new host but is up and running with lots of playground information including how to donate.

05. Playground Company – Presentations/Selection

- Jo summarised the playground meeting as per the minutes dated 7th October.
- Comprehensive discussion concluded that Wicksteed Playgrounds offered the best value for money. The proposed playground equipment also looks nice and will look as natural as possible. The committee were impressed with the quality of equipment and all dealings/assistance that has been received to date. It was agreed that metal feet are required as an essential item.

06. Fundraising

i) Events to Consider (Jacky & Lisa Reported)

- Christmas Tree Lighting. Attend with stalls in the Hall. Good opportunity to display plans. Christmas themed tombola, socks for the tree etc.) Jacky to arrange via Del Boswell and will notify committee of date. Help will be needed on the evening.
- Tesco Bucket Collection. Jo has booked a slot for us on Thursday 19th December from 2-9pm. More details nearer the time, Jacky/Jo will visit contact to find out more. May be able to pack bags or have carol singing. Help will be needed on the evening.
- Wine Tasting/Call My Bluff Wine – in the village hall possibly February/March. Lisa to enquire with her contact. TEN licence will be required. Jacky/Lisa to arrange.

- Bell Meadow Day Picnic Sports Day – maybe on the Flower Festival weekend subject to the Church/Women’s Club/Art Show being happy. Seems like a good opportunity for people to attend all events. Sue & Angus Neale have agreed to run the sports day events similar to the Jubilee a few years ago.
- Film Night on Bell Meadow – could possibly follow on from picnic. Currently enquiring about costs with contact of Lisa’s.
- Comedy Night – in the village hall. Currently researching costs. TENS licence will be required for sale of alcohol
- Lecture – Robert McFarlane? Lisa to enquire.
- Quiz Night – to be considered at later date
- River Trip – to be considered at later date
- Street Party - to be considered at later date
- Summer Lunch/Afternoon Tea - to be considered at later date
- Bingo with Fish & Chips - to be considered at later date

ii) Advice from Purleigh Playground (Lisa Reported)

- A small committee have spent 2 years fundraising and are now at the stage of installation. They are also exhausted and looking forward to taking a break.
- They are going to get back to us with info re: grants successes
- Bingo nights was big success. Vintage Garden Party – very successful but huge amount of work.
- Huge amount of work. Consider how we can get more people to get involved in a fundraising committee. A cry for help from families to help with specific events.

iii) Other Fundraising

- Consideration was given to writing individual letters to residents. However, it was agreed that this was not the way forward. GDPR rules restrict how personal information can be used so it would be difficult to individually send letters and it would not be right to target some and not others. A leaflet had already been delivered to all properties. Better to publicise at events and via Parish magazine. Information on how to donate is already on the website.
- Just Giving page will be set up with a specific goal at a later date.

07. Grant Applications

i) Research (Graham & Jo reported)

- They have conducted a large amount of research into various different grant opportunities. The aim is to achieve £20k in grant funding. The remainder being from local fundraising/donations.
- Lottery Fund – £10,000 maximum grant for playground projects. About 18 week wait after applying. Graham & Jo (and Jacky) are moving forward with the application and will apply very soon.
- Essex Community Foundation (ECF) - Not very positive. Likely to be smaller amounts much nearer to completion – get back in touch towards the end of fundraising.
- ECF also manage Essex & Suffolk Water fund. Agreed that we will make direct contact because of the unique relationship of ESW at Bell Meadow.

ii) Writing Applications

iii) Bell Meadow Village Association (Jacky reported)

- Application is in hand. AGM on 27th November.

iv) Supermarkets (Bob reported)

- Lidl – no information found
- Sainsburys – no information found
- Morrisons – put forward projects to local store
- Tesco – put forward projects to local store. Happy to support events where they can.
- Tesco – tokens – currently full, keep looking and apply when next available.
- Bob also looked at Biffa and will do some more research on this and report back to Jo.

v) Local Companies (Carolyn reported)

- Carolyn has a list of local businesses to send a letter to and will forward for comment. Jacky to liaise.

08. Timeline

- John had looked into the timeline based on the idea of a Summer opening. In order to achieve opening at Bell Meadow Day (for example) an order would need to be placed by 18th May (15 week lead time). The committee realised that this goal would not be realistic and taking into account the weather, it is more likely that Spring 2021 will be achievable.

09. Date of next meeting

- Tuesday 19th November at 7.45pm in Women's Club.

Meeting Closed at 9.00pm