



Minutes
Woodham Walter Playground Working Group
Tuesday 17th September 2019 8pm
Woodham Walter Women's Club

Present: Councillor Joanna Symons, Councillor John Tompkins, Jacky Bannerman (Parish Clerk),
Graham Bannerman, Bob Jones

01. Welcome

- Joanna welcomed those present to the meeting.

02. Apologies for absence

- Apologies were noted from Lisa Carter, Nigel Cornwell, Pam Seear and Carolyn Filmer.

03. To approve Minutes for meeting dated 22nd July 2019

- The minutes were approved as a true record of the meeting.

04. Fundraising

i. Bell Meadow Day

- The stand was well supported by committee members and it was a good opportunity to launch the fundraising and display the plans.
- £88 was raised

ii. Crowd Funding

- A Paypal account has been set up in order for donations to be received. This has so far generated £260.

iii. Just Giving

- A Just Giving Account (or similar) will be set up for a specific target at a later date. JB

iv. Other Events

- The Christmas Raffle idea was discussed. Pam/Jacky had researched it and reported on findings. It was felt that it would be difficult to find occasions/locations to sell tickets and there was no appetite for door to door sales. Considering the amount of tickets that would need to be sold, it was agreed not to proceed.
- It was felt that some local events (maybe something in the Village Hall) would be a better way of raising funds and that raffles could take place (on the day) at these events without the need for a licence.
- To consider events at later meeting. Form sub group to organise. JB

v. Information Leaflet / Parish Magazine / Website

- The information leaflet had been widely distributed at Bell Meadow Day.
- The Parish Council has delivered copies to all properties in the parish.

- Information will also be included in the Parish Magazine JB
- The Website has been updated with information and donation links. There is also a fundraising thermometer which will be kept up to date. JB

vi. Seek advice from Purleigh Playground Committee

- To be arranged. Jacky to ask Lisa LC

vii. Financial Report

- Jacky sought advice from Internal Auditor and Society of Local Council Clerks who advised that the accounts should show income and expenditure for the playground and that there is no need for separate bank accounts.
- Jacky had investigated VAT rules and was advised that because the land is owned by the Parish Council and the play equipment will be free to use, that we will be able to reclaim VAT on the project.
- Income stands at £1348 (inc. Parish Council Grant, BM Day, Donations)

05. Grants Applications (Sub Group)

i. Research

- Graham and Jo reported on their research. They have spent a lot of time investigating different funds and considering eligibility criteria. More research is needed. They will make a few phone calls to gather more information. They will select some initial target funds including National Lottery, Essex Community Foundation & The Good Exchange. GB/JS
- They will also pursue Essex & Suffolk Water, Biffa, Suez and Magnox. GB/JS
- ECC Community Initiative Fund are not accepting applications until next year, this will be monitored and action taken as soon as it re-opens. JB
- Bob will research Supermarkets. BJ

ii. Writing Applications

- To be arranged. Jo & Graham will get together to begin considering applications, there is likely to be similar answers for each of the applications. They will share their ideas with the committee for comment. GB/JS

iii. Bell Meadow Village Association Legacy

- A letter is to be written requesting funding. This to be sent in time for their AGM. JB/JS

06. Community Consultation/Playground Company Presentation

i. Presentations from Playground companies

- The meeting has been arranged for Monday 7th October from 6.45pm in the Village Hall.
- This will be aimed at the Working Party Committee but will be an open meeting.

- Timings: 6.45 Open & Update. Then each playground company has been given a 20 minute time slot (with 10 minutes in between each). 1900: Kerry Gentry from Infinite Playgrounds. 1930: Stephanie Rogers from Wicksteed. and 20:00 Tony Robinson from Sovereign Play.
- Following the presentations, the Working Party will have an opportunity for brief general discussion. A future date will then be arranged (allowing time for consideration and any further research required) for final selection of preferred company.

ii. Consultation opportunity for children

- To be considered. Opportunities to get children involved may include occasion/s such as a Saturday morning in the Women's Club to view plans.
- Some fundraising elements for the children to get involved in and feel that they have some ownership of the project.

07. Timeline

- John will work on the timeline as more information becomes available.

08. Any Other Business

- It was noted that an offer of some play equipment (which is no longer required) from a local resident had been declined as it was domestic equipment and would not comply with necessary regulations.

09. Date of next meeting

- Monday 7th October 2019 at 6.45pm in Village Hall.

Meeting Closed at 9.00pm