

**WOODHAM WALTER PARISH COUNCIL**

**NOTICE OF ORDINARY MEETING**

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held in the Women's Club, Top Road on Monday 13<sup>th</sup> January 2020 at 8pm. All councillors are hereby summoned to attend.

Signed .....*Jacky Bannerman*.....

CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

**BUSINESS TO BE TRANSACTED**

**Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.**

- 1. Welcome**
- 2. Apologies For Absence**
- 3. Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).
- 4. Public Forum**
- 5. To approve Minutes of Ordinary Parish Council Meeting held on Monday 9<sup>th</sup> December 2019**
- 6. Matters Arising from the minutes.**
- 7. Village Grants**
  - 7.1 To consider developing a system for awarding Grants.
  - 7.2 Woodham Walter Village Hall – request for funding.
- 8. Planning – APPLICATIONS**
  - 8.1 19/01319/LDP White Barn, Blue Mill Lane  
Claim for lawful development certificate for a construction of a 2 bay cart lodge with side storage and new access.
  - 8.2 To note any other Planning Applications received.
- 9. Planning – DECISIONS**
  - 9.1 19/01213/WTPO 2 Redgates, Old London Road REFUSE  
T1 Horse chestnut – reduce lateral limbs and vertical limbs by 2m and balance crown. Raise and stem clean. T4 Oak – Raise crown to 3m. T5 Sycamore – Reduce lateral & vertical limbs by 2m and raise crown to 5m. T6 & T7 Sycamore – Raise crown to 5m.
  - 9.2 19/00982/HOUSE Somerset, West Bowers Road APPROVE  
Proposed single storey side extension with cellar.
  - 9.3 To note any no other Planning Decisions received.
- 10. Other Planning Matters**
  - 10.1 Enforcement Updates
  - 10.2 There were no other Planning Matters.
- 11. Reports Of the District/County Councillor**
- 12. Payments**  
Payments listed in the payment schedule to be authorised. Cllr's to duly sign the appropriate paperwork and cheques.

Ref:	Payee	Gross	VAT	Net
12.1	E-on	31.73	1.51	30.22
12.2	A&J Lighting Solutions	25.20	4.20	21.00
12.3	Mrs J Bannerman (Inc. Holiday pay)	547.40	0.00	547.40
12.4	National Society of Allotment & Leisure Gardeners Ltd	66.00	11.00	55.00
12.5	MDC (Community Protection Team) (ESTIMATE – await invoice)	467.14	77.86	389.28
12.6	MDC (Grass Cutting) (ESTIMATE – await invoice)	420.00	84.00	336.00
12.7	Woodham Walter Women's Club (Hire of Hall) (ESTIMATE – await invoice)	170.00	0.00	170.00

- 13. Other Financial Matters**
  - 13.1 Summary of Accounts to date.
  - 13.2 2020-2021 Budget Consideration – Councillors to finalise budget considerations and precept request.
  - 13.3 Bank Account Statements – Clerk has liaised with Barclays Bank regarding new arrangements for Statements

**14. Other Council Matters**

- 14.1 Woodham Walter Common. Essex Wildlife Trust. Await further information re: agreement
- 14.2 Bell Meadow Village Association. Cllr. Hughes to report.
- 14.3 Community Protection Team. Await report.
- 14.4 Bell Meadow Playground. Minutes of the Playground committee meetings to be noted. The team attended Tesco for a collection and raised £679.55. The Woodham Walter Christmas Tree Recycling scheme raised £95 to date. Total fundraising to date of: £3264.86 + £1000 PC grant. Other events are in the planning stages. Grant applications have been submitted to National Lottery and Pocket Parks (both for £10k). Date of next meeting Monday 20<sup>th</sup> January.
- 14.5 Clerks Progress Report – to be updated.
- 14.6 Council/Village Logo/Sign – survey results. There were 13 responses to consider.
- 14.7 Grass Cutting Tender – documents have been sent out.

**15. Consultations/Questionnaires**

**16. Highways & Infrastructure**

- 16.1 Sustrans Cycle Signposts – works to move the sign posts have now been completed (luckily Clerk happened to drive by while they were carrying out the works and let them know that they were in wrong place, so they had to move it again!).
- 16.2 Closure of Hoe Mill Bridge – for erosion protection works. Updates shared via village email. Cllr. Channer update forwarded to councillors.
- 16.3 Salt/Grit – the policy document to be confirmed with suggested alteration.

**17. Local Issues**

- 17.1 Bell Meadow
  - i. Cllr. Brown reported that one of the goals had been moved. One of the straps was broken. He moved the goal back and returned with tools to repair the strap. Checked all the straps to make sure they were still secure. Fitted cable ties to hold the nets on.
  - ii. There were no other issues/comments from inspections.
- 17.2 Footpaths Report.
  - i. Cllr. Warren to report.
  - ii. Map – Cllr. Brown has now completed.
- 17.3 School Report. Cllr. Symons to report.
- 17.4 Litter. One dead badger (Blue Mill Lane) reported and removed.
- 17.5 Broadband Update. Cllr. Brown to report.
- 17.6 Crime Awareness & Prevention
  - i. Neighbourhood Watch – The local group are working on development of the scheme. They are due to meet with coordinators and Clerk has requested a report.
  - ii. Crime reports – report car break in on Little Baddow Road and items stolen.
- 17.7 Dog Waste Bin – Await (MDC have this in hand but delayed due to staff sickness)

**18. Matters Raised by Local Residents**

**19. Correspondence**

- 19.1 Various items of correspondence have been emailed to Councillors or put in drop box.
- 19.2 Any relevant information for the village has been posted to the Noticeboard pages on the website. Where space allows this is also posted on the noticeboard outside Tadpoles nursery.

**20. Points of Information and Items for the next Agenda**

**21. Date of Next Parish Council Meeting:**

Date of next Ordinary Parish Council Monday 10<sup>th</sup> February 2020 at 8pm in Women's Club.

Dated: 7<sup>th</sup> January 2020

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