

WOODHAM WALTER PARISH COUNCIL

NOTICE OF ORDINARY MEETING

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held in the Women's Club, Top Road on Monday 10th February 2020 at 8pm. All councillors are hereby summoned to attend.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

- 1. Welcome**
- 2. Apologies For Absence**
- 3. Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).
- 4. Public Forum**
- 5. To approve Minutes of Ordinary Parish Council Meeting held on Monday 13th January 2020.**
- 6. Matters Arising from the minutes.**
 - 6.1 Min Ref: 2413.2 Woodham Walter Village Hall – request for emergency grant. Update following receipt of financial information.
- 7. Planning – APPLICATIONS**
 - 7.1 HOUSE/MAL/20/00059 White Barn, Blue Mill Lane
2 bay cart lodge with store to side.
 - 7.2 HOUSE/MAL/20/00017 Fenwood, Little Baddow Road
Single storey rear extension.
 - 7.3 To consider any other Planning Applications received.
- 8. Planning – DECISIONS**
 - 8.1 19/01319/LDP White Barn, Blue Mill Lane WITHDRAWN
Claim for lawful development certificate for a construction of a 2 bay cart lodge with side storage and new access.
- 9. Other Planning Matters**
 - 9.1 Enforcement Updates – none to date
 - 9.2 To consider any other Planning Matters.
- 10. Reports Of the District/County Councillor**
- 11. Payments**
Cllr. to propose and Cllr. to second that the payments listed in the payment schedule to be authorised. All Councillors agreed. Councillors to duly sign the appropriate paperwork and cheques.

Ref:	Payee	Gross	VAT	Net
11.1	E-on (Estimate)	31.73	1.51	30.22
11.2	A&J Lighting Solutions	25.20	4.20	21.00
11.3	Mrs J Bannerman	505.20	0.00	505.20
11.4	Mrs J Bannerman (Expenses)	21.99	1.75	20.24
11.5	Woodham Walter Women's Club (Hire of Hall)	170.00	0.00	170.00
11.6	MDC (Community Protection Team)	467.14	77.86	389.28

12. Other Financial Matters

12.1 Summary of Accounts to date. (Estimate)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
15-Jan-20	Transferred from Community A/C	1000.00		23669.69
10-Feb-20	Transferred to Community A/C		1100.00	22569.69
Community Account				
15-Jan-20	Transferred to Business Reserve		1000.00	624.53
10-Feb-20	Transferred from Business Reserve	1100.00		1724.53
10-Feb-20	February Debits		1221.26	503.27

12.2 Cllr. to confirm that they have reviewed the Bank Statements and Accounts sheets for January and found them to be reconciled correctly.

13. Other Council Matters

13.1 Woodham Walter Common. Essex Wildlife Trust. Await further information re: agreement

13.2 Bell Meadow Village Association. Cllr. Hughes to report on AGM.

13.3 Community Protection Team. Await report. Parish hours request form to be completed for 20/21

13.4 Bell Meadow Playground. Update

13.5 Clerks Progress Report – to be updated.

13.6 Council/Village Logo/Sign – screen shots of survey shared in dropbox.

13.7 Grass Cutting Tender –The deadline for return of documents is 12pm on Wednesday 5th February 2020.

Clerk and Cllr. Warren will then meet to open and review quotes before providing recommendation to the Parish Council at the February meeting where the contract will be decided.

13.8 Annual Parish Meeting – clerk to send out invitations and requests for reports.

14. Consultations/Questionnaires

14.1 Draft Supplementary Planning Document – Essex Coast Recreational disturbance Avoidance and Mitigation Strategy (Deadline 21st Feb) Noted.

15. Highways & Infrastructure

15.1 Closure of Hoe Mill Bridge – for erosion protection works. Latest update is that the scour protection works are complete and the contractor has demobilised the site. The bridge is in a weakened condition and will remain closed until a temporary width restriction can be installed. The temporary restriction will enforce the current weight limit and prevent vehicles from parking on the bridge and will be in place until long term improvements are made. Wide vehicles will be required to follow the diversion (this will be the same as the current diversion route) that will be in place. Work to install the width restriction will commence on **Monday 17 February 2020** and will take approximately three days to complete. Once the width restriction is installed, the road will reopen with the support of two-way traffic lights to help support traffic flow over the bridge.

Since the update, clerk has received representations from residents complaining that 6'6" is too narrow to allow the passage of many of the types of vehicles which villagers own. We have previously made comments to Highways via Cllr. Channer about this concern. Clerk has written again.

15.2 Notification of closure of West Bowers Road from 10th February for 3 days. (BT overhead fibre cabling works)

15.3 Correspondence copied to WWPC from Local resident regarding HGV's use of Tom Tit Lane. This has been taken up by Cllr. Channer and Woodham Mortimer Parish Council. For info only.

15.4 Spring Elms/Bassetts Triangle – note from resident with concerns about condition of triangle

16. Local Issues

16.1 Bell Meadow

i. To consider issues/comments from inspections.

16.2 Footpaths Report. Cllr. Warren to report.

16.3 School Report. Cllr. Symons to report.

16.4 Litter. The Village Litter pick - Saturday 8th February

16.5 Broadband Update. Cllr. Brown to report.

16.6 Crime Awareness & Prevention

i. Neighbourhood Watch – The local group are working on development of the scheme.

16.7 Dog Waste Bin – Await (MDC have this in hand but delayed due to staff sickness)

17. Matters Raised by Local Residents

17.1 Drainage issue at Bassetts Lane. Clerk to ask for update.

18. Correspondence

18.1 Various items of correspondence have been emailed to Councillors or put in drop box.

18.2 Any relevant information for the village has been posted to the Noticeboard pages on the website.

Where space allows this is also posted on the noticeboard outside Tadpoles nursery.

18.3 Letter from Priti Patel MP re: Rivenhall Incinerator

19. Points of Information and Items for the next Agenda

20. Date of Next Parish Council Meeting:

Date of next Ordinary Parish Council Monday 9th March 2020 at 8pm in Women's Club.

Dated: 4th February 2020