

## **EXTRACT FROM MINUTES**

**Monday 10<sup>th</sup> February 2020**

### **2438. Payments**

Cllr. Joanna Symons proposed and Cllr. James Rushton seconded that the payments listed in the payment schedule to be authorised. All Councillors agreed. Cllr. Tompkins and Cllr. Hughes duly signed the appropriate paperwork and cheques.

Ref:	Payee	Gross	VAT	Net
2438.1	E-on	31.73	1.51	30.22
2438.2	A&J Lighting Solutions	25.20	4.20	21.00
2438.3	Mrs J Bannerman	505.20	0.00	505.20
2438.4	Mrs J Bannerman (Expenses)	21.99	1.75	20.24
2438.5	Woodham Walter Women's Club (Hire of Hall)	170.00	0.00	170.00
2438.6	MDC (Community Protection Team)	467.14	77.86	389.28

### **2439. Other Financial Matters**

#### **2439.1 Summary of Accounts to date.**

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
15-Jan-20	Transferred from Community A/C	1000.00		23669.69
10-Feb-20	Transferred to Community A/C		1100.00	22569.69
<b>Community Account</b>				
15-Jan-20	Transferred to Business Reserve		1000.00	624.53
10-Feb-20	Transferred from Business Reserve	1100.00		1724.53
10-Feb-20	February Debits		1221.26	503.27

2439.2 Cllr. John Brown confirmed that he had reviewed the Bank Statements and Accounts sheets for January and found them to be reconciled correctly.

2439.3 Bank Statements – it was noted that the request for a statement copy to be sent to the Chairman had not so far been achieved and that the bank had changed the statement address to that of the Chairman which was not considered correct. Clerk will request this is changed back to the Parish Council address and that copies of the statements will be downloaded and emailed to the Chairman which was agreed to be the best way of meeting the requirements of the Financial regulations.