

EXTRACT FROM MINUTES

Monday 8th July 2019

2312. Payments

The following payments were authorised and cheques duly signed.

Ref:	Payee	Gross	VAT	Net
2312.1	E-on	30.71	1.46	29.25
2312.2	A&J Lighting Solutions	25.20	4.20	21.000
2312.3	Mrs J Bannerman	488.30	0.00	488.30
2312.4	Mr J Bannerman (Expenses)	342.00	57.00	285.00
2312.5	DW Maintenance	425.00	0.00	425.00
2312.6	Woodham Walter Women's Club (Annual Grant)	189.00	0.00	189.00
2312.7	Woodham Walter Village Hall (Annual Grant)	255.00	0.00	255.00
2312.8	Essex Wildlife Trust (Annual Grant ref: WW Common)	250.00	0.00	250.00
2312.9	August - E-on (Estimate - await invoice)	31.73	1.51	30.22
2312.10	August - A&J Lighting Solutions	25.20	4.20	21.00
2312.11	August - Mrs J Bannerman (inc. holiday pay)	536.85	0.00	536.85
2312.12	August - DW Maintenance (Estimate - await invoice)	70.00	0.00	70.00
2312.13	August - MDC (Community Protection Team) (1/4ly Apr/May/Jun Estimate Await invoice)	395.77	65.96	329.81

The following points were noted:

2312.3 Clerks July Salary 36 hours (includes SLCC Training Course)

2312.5 DW Maintenance (includes BM hedge)

2312.6-2312.8 Annual Grants to local organisations

2312.9-2312.13 August Payments: It was agreed that the payments be made outside of an August meeting with the approval of the Chairman/Vice Chairman with the cheques being signed by two signatories. Amounts are estimated, invoices awaited. It was noted that there may also be an invoice from MDC for Grass Cutting. Clerks salary includes holiday pay.

2313. Other Financial Matters

2313.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
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Business Reserve A/C

10-Jun-18	Balance			28944.08
08-Jul-19	Transferred to Community A/C		2900.00	26044.08

Community Account

10-Jun-19	Balance			1605.30
10-Jun-19	June Debits		1040.93	564.37
17-Jun-19	Donation from Allotments Association	50.00		614.37
08-Jul-19	Transferred from Business Reserve	2900.00		3514.37
08-Jul-19	July Debits		1939.50	1574.87
12-Aug-19	August Debits		1059.55	515.32

2313.2 Year to end March 2019. Confirmation that the accounts have been submitted for the limited assurance review. All relevant documents have been uploaded to the Woodham Walter website and posted on the village noticeboard in accordance with the Transparency Code of Practice.

2313.3 Quarterly Accounts Review. 1st April – 30th June 2019. It was noted that the review had been circulated to all Councillors as part of the system of internal control measures. Clerk explained that some cheques had been carried over and cashed in the new financial year. There were no other questions raised and the report was duly accepted.