

WOODHAM WALTER PARISH COUNCIL

NOTICE OF ORDINARY MEETING

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held in the Women's Club, Top Road on Monday 9<sup>th</sup> March 2020 at 8pm. All councillors are hereby summoned to attend.

Signed .....*Jacky Bannerman*.....

CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

**1. Welcome**

**2. Apologies For Absence**

**3. Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

**4. Public Forum**

**5. To approve Minutes of Ordinary Parish Council Meeting held on Monday 10<sup>th</sup> February.**

**6. Matters Arising from the minutes.**

**7. Planning – APPLICATIONS**

7.1 20/00131/FUL Grove Manor, Herbage Park Road

Conversion of extension of existing detached outbuilding into annexe and construction of 3 bay car lodge building.

7.2 20/00132/FUL Wincroft (formally High Propsect), Little Baddow Road

Demolition of existing bungalow. Proposed new 4 bed bungalow.

7.3 20/00157/FUL Land East of Bradwell Power Station

Application to carry out ground investigations, load test and associated works in connection with a proposed new Nuclear Power Station at Bradwell-on-Sea, together with the creation of two site compound areas and associated parking areas.

7.4 To note any other planning applications received.

**8. Planning – DECISIONS**

8.1 To note any planning decisions received.

**9. Other Planning Matters**

9.1 Enforcement Updates – no updates had been received.

9.2 Notification of proposed adoption of Chelmsford Local Plan 2013-2036 at Full Council on 31 March 2020

9.3 19/00943/HOUSE Jasmine House, Blue Mill Lane APPEAL IN PROGRESS

Proposed extension to existing cartlodge.

For information. Appeal to be determined by written representations. No further opportunity for comment.

9.4 To consider that a page from the VDS has been used without permission on a website

9.5 To note any other Planning Matters

**10. Reports Of the District/County Councillor**

**11. Authorisation of Payments**

Ref:	Payee	Gross	VAT	Net
11.1	E-on (Estimate)	31.73	1.51	30.22
11.2	A&J Lighting Solutions	25.20	4.20	21.00
11.3	Mrs J Bannerman	614.50	0.00	614.50
11.4	HMRC ¼ly PAYE	147.00	0.00	147.00

**12. Other Financial Matters**

12.1 Summary of Accounts to date. (Estimate)

12.2 Review of Bank Statements and Accounts sheets for February

12.3 Year to end 31 March 2020 Clerk to arrange for the accounts to be prepared. Clerk to arrange for Internal Auditor to review.

**13. Other Council Matters**

13.1 Woodham Walter Common. Essex Wildlife Trust. Await further information re: agreement.

To consider requesting date for tour.

13.2 Community Engagement Team Update

13.3 Bell Meadow Playground Update

13.4 Clerks Progress Report – to be updated.

13.5 Grass Cutting – to consider if first cut should be requested (weather/ground conditions permitting). To confirm receipt of signed contracts.

13.6 Annual Parish Meeting – Monday 20<sup>th</sup> April.

13.7 VE Day – 8-10<sup>th</sup> May. To consider if the Parish Council should arrange an event to mark this.

13.8 Natural England – Update records

13.9 GDPR – Data Protection Officer – To confirm that Woodham Walter Parish Council wishes to accept the offer from MDC for the services of a DPO.

**14. Consultations/Questionnaires**

14.1 Essex County Fire & Rescue Service – Integrated risk management consultation. Deadline 17 March.

14.2 Consultation on Maldon District Council Planning Validation Requirements List (Draft) (2020)

Local Validation Checklist: Public Consultation (21<sup>st</sup> February- 3<sup>rd</sup> April 2020)

**15. Highways & Infrastructure**

15.1 Closure of Hoe Mill Bridge. To note the comments that have been received regarding the restrictions. To report on meeting held with Highways Engineers. To consider application to Local Highways Panel re: parking restrictions.

15.2 Highways issues to report. Pot Hole - Stivvys Road.

15.3 Water Pumping Station – Lighting

**16. Local Issues**

16.1 Bell Meadow

i. Couple of small trees in the SW corner need to be removed.

ii. To consider any other issues/comments from inspections.

16.2 Footpaths Report. Cllr. Warren to report.

16.3 School Report. Cllr. Symons to report.

16.4 Bell Meadow Village Association. Cllr. Hughes to report.

16.5 Litter. Litter pick requested for London Road/Runsell Green. Hoe Mill Road.

16.6 Broadband Update. Cllr. Brown to report.

16.7 Crime Awareness & Prevention

i. Neighbourhood Watch – The local group are working on development of the scheme.

16.8 Dog Waste Bin – Await (MDC have this in hand but delayed due to staff sickness)

16.9 Village Hall – update on latest developments.

**17. Matters Raised by Local Residents**

**18. Correspondence**

18.1 Various items of correspondence have been emailed to Councillors or put in drop box.

18.2 Any relevant information for the village has been posted to the Noticeboard pages on the website.

Where space allows this is also posted on the noticeboard outside Tadpoles nursery.

18.3 RCCE Essex Village Of the Year

**19. Points of Information and Items for the next Agenda**

**20. Date of Next Parish Council Meeting:**

Date of next Ordinary Parish Council Monday 13<sup>th</sup> April 2020 at 8pm in Women's Club

Annual Parish Meeting, Monday 20<sup>th</sup> April 2020 at 8pm in Woodham Walter Village Hall

Dated: 3<sup>rd</sup> March 2020