

WOODHAM WALTER PARISH COUNCIL
NOTICE OF ORDINARY VIRTUAL MEETING

Dear Sir/Madam

I give notice that there will be a virtual meeting of Woodham Walter Parish Council to be held by scheduled Zoom Meeting on Monday 11th May 2020 at 7pm. All councillors are hereby summoned to attend.

Join Zoom Meeting

<https://zoom.us/j/97916120316?pwd=MUhuS2x3Mjl0eEkwQWVjQIBCTFdMZz09>

Meeting ID: 979 1612 0316

Password: 550028

One tap mobile

+441314601196,,97916120316#,1#,550028# United Kingdom

+442034815237,,97916120316#,1#,550028# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

Signed*Jacky Baerman*.....

CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. Welcome

2. Apologies For Absence

3. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. Public Forum

Please note: due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the public wish to attend and make a statement or raise a question at the meeting they may do so by following the joining instructions. They will first enter a waiting room and the host will then allow them into the meeting. Members of the public will only be allowed to speak during the Public Forum. Please see website for more information.

5. Planning – APPLICATIONS

5.1 TREE PRESERVATION ORDER NO. 06/20

The Warren Golf Course, including Bunsay Downs and Badgers, Woodham Walter

6. Planning – DECISIONS

6.1 To note any decisions received. None to date.

7. Other Planning Matters to note

7.1 Enforcement Update

7.2 Bradwell B Stage 1 Consultation. All councillors to review information received. Cllr.

Tompkins to compile Parish Council response which will take into consideration the impact directly on the village which includes transport links and proposed Park and Ride location. The Parish council response will be circulated to the village via email and will be available to view on the website.

7.3 Dealing with any Major Planning Applications in the Parish during current COVID-19 restrictions. To consider: It is hoped that lobbying by the Local Council Association for a suspension of major applications will be successful however, if this is not approved any major applications received by the Parish Council will be notified to the village by email and also a mail drop to all properties. An Extra-Ordinary virtual public meeting will be held by Zoom to receive the views of the parish (written representations will also be accepted). Following analysis of views received, the Parish Council will hold an Extra Ordinary Planning Meeting to discuss and agree the Parish Council response. The Parish Council response will be notified to residents via email and another mail drop.

8. Reports Of the District/County Councillor

Cllr. Channer has sent various emails which have been shared by email or dropbox.

Cllr. Durham had sent report which was shared via dropbox.

Any other reports will continue to be shared with Councillors.

9. Payments

To agree that the following payments be authorised and actioned by the Parish Clerk.

Ref:	Payee	Gross	VAT	Net
9.1	E-on (Estimate)	31.73	1.51	30.22
9.2	A&J Lighting Solutions	25.20	4.20	21.00
9.3	Mrs J Bannerman (Salary & Allowance)	573.50	0.00	573.50
9.4	Mrs J Bannerman (Expenses - Zoom)	14.39	2.40	11.99
9.5	Mrs J Bannerman (Expenses - Dropbox)	95.88	15.98	79.90
9.6	CPRE Membership	36.00	0.00	36.00
9.7	MDC Community Engagement Team (Jan-Mar)	467.14	77.86	389.28
9.8	Insurance (Estimate TBC)	238.00	0.00	238.00
9.9	Skippers Ground Maintenance (Estimate Await Invoice)	720.00	120.00	600.00

10. Other Financial Matters to note

10.1 Summary of Accounts to date. (Estimate)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
14-Apr-20	Balance			29577.71
27-Apr-20	Precept received from MDC	22890.00		52467.71
11-May-20	Transferred to Community Account		2200.00	50267.71
Community Account				
14-Apr-20	Balance			562.48
11-May-20	Transfer from Business Reserve	2200.00		2762.48
11-May-20	May Debits		2201.84	560.64

10.2 Year to end 31 March 2020. Clerk is liaising with the Internal Auditor as to how/when the internal audit will take place – many documents are available on line and those only available as hard copies will be delivered. To agree that the accounts documents will be presented to councillors at a virtual meeting on Monday 8th June. Once agreed the Clerk will arrange for the Chairman to sign the documents outside of the meeting as a wet signature is a requirement. All documents will be uploaded to the website and on the noticeboard to fulfil the statutory requirements.

10.3 To note that the Precept has been received from MDC.

10.4 To note that the Clerk is currently seeking comparison Insurance quotes. The figure stated is the quote from the existing insurance provider.

11. Other Council Matters to note

11.1 COVID-19 Parish Response –The Parish Clerk is registered as Community Coordinator for the Maldon District CVS (Community Voluntary Service) and is able to direct volunteers according to needs reported in the village. Clerk is also accepting calls to the new Parish Council number and has directed volunteers accordingly here. There have so far been a few requests (less than 20) for help received which have been met by several volunteers. There is some confusion over all the different voluntary services which have been established by District, County, National and smaller community groups. The main thing being that people know who to contact if they are in need of help. The Maldon CVS are doing an excellent job managing all the different requests. There are now 123 subscribers to the village email service and Clerk continues to send out updates and information which is also updated on the Parish Council website. The Bell Pub is doing an excellent job providing a pre-booked community grocery service at no profit. Clerk has made enquiries with EALC as to what if anything the Parish Council is able to do to acknowledge this support. The Queen Victoria are doing pre-booked take-away fish & chips on Friday/Saturday evenings.

11.2 Community Engagement Team – the team have now resumed TRUCAM activities.

11.3 Annual Parish Report Clerk is currently working on the annual report document for future delivery when current restrictions are lifted.

11.4 Pensions Regulator – re-enrolment procedure completed

11.5 Annual General Meeting – in line with government guidance the AGM of the Parish Council will be postponed until May 2021. To consider if/when a new Chairman should be elected. To consider other matters usually raised during the AGM.

11.6 To agree that the decision of the Parish Council under minute reference 2272 remains extant during the current period. That Parish Council has delegated power to the Clerk to make decisions using the LGA 1972 section 101.

12. Highways & Infrastructure

12.1 Water Leak at Bell triangle has been fixed..

12.2 Water leak – Blue Mill Lane – to be monitored by Cllr. Brown and reported at a later date.

13. Local Issues

13.1 Bell Meadow – Clerk erected Social Distancing Signposting. There are no items for report. Councillors to continue inspections and update excel document in the dropbox and report any issues to the Parish Clerk.

13.2 Footpaths Report – Bridges on FP33 have been repaired.

14. Points of Information

15. Date of Next Parish Council Meeting:

Next scheduled date of Ordinary Parish Council meeting is Monday 8th June 2020 and this will be held virtually by Zoom. Parish Clerk to monitor developments and guidelines as they are issued. The Council has delegated power to the Clerk to make decisions using the LGA 1972 section 101.

Dated: 5th May 2020

Mrs Jacky Bannerman (Clerk to the Parish Council)
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