

WOODHAM WALTER PARISH COUNCIL  
NOTICE OF ORDINARY VIRTUAL MEETING

---

Dear Sir/Madam

I give notice that there will be a virtual meeting of Woodham Walter Parish Council to be held by scheduled Zoom Meeting on Monday 8<sup>th</sup> February 2021 at 7.00pm. All councillors are hereby summoned to attend.

This Virtual Meeting is open to the public. For joining instructions, please contact the Parish Clerk: [parishclerk@woodhamwalterpc.org](mailto:parishclerk@woodhamwalterpc.org) 01245 373686

Signed .....*Jacky Bannerman*.....  
CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

---

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. **Welcome**
2. **Election of Chairman** Following the resignation of Cllr. John Tompkins from the position of Chairman (remains a Member) an election will take place.
3. **Election of Vice-Chairman** Nominations are invited for the position of Vice Chairman (if required).
4. **Apologies For Absence**
5. **Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).
6. **Public Forum**
7. **To approve the minutes of Virtual Ordinary Parish Council meeting held on Monday 11<sup>th</sup> January 2021.**
8. **Matters Arising**
9. **Planning – APPLICATIONS**

To note any applications which have been received.

10. **Planning – DECISIONS**

10.1 20/01099/HOUSE 1 Lodge Farm, Old London Road **APPROVE (DEL)**  
Single storey rear / side extensions. Two storey side extension. Changes to fenestration including new dormer window to rear.

10.2 20/01284/PIP Land South of WW Primary School **REFUSED (DEL)**  
Up to 9 discounted market dwellings, enabling extension of school playing fields and car park.

11. **Other Planning Matters**

11.1 Warren Golf Club Application 20/00519 Due to be decided at the next NW Area planning committee at 6pm on Wednesday 10<sup>th</sup> February. It is noted that the Officer Recommendation is to Refuse the application. To consider if the Parish Council should provide a statement at the meeting and make direct representations to committee members.

11.2 Enforcement – To advise on any updates

11.3 Double Decker Bus at school – to advise on any updates

11.4 Langford & Ulting Neighbourhood Plan Consultation – to consider if a response should be submitted. Deadline 12<sup>th</sup> March.

11.5 Environment Agency – Generic Design Assessment Consultation re: Assessing new nuclear power station designs. To consider if a response should be submitted. Deadline 4<sup>th</sup> April 2021.

## 12. Reports Of the County/District Councillor's

### 13. Financial Matters

13.1 Summary of Accounts to date. (Estimate)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
------	------------------------------	-----------	------------	---------

#### Business Reserve A/C

11-Jan-20	Balance			47386.16
08-Feb-20	Transferred to Community Account		600.00	46786.16

#### Community Account

11-Jan-21	Balance			705.75
28-Jan-21	Donation from Allotment Association	100.00		805.75
08-Feb-21	Transfer from Business Reserve	600.00		1405.75
08-Feb-21	February Debits		854.29	551.46

13.2 Review of Bank Statements and Account sheets.

13.3 Banking Mandate. Confirmation from Barclays Bank that the mandate has been adjusted.

13.4 Budget 2021/22. To note that the precept request has been submitted to MDC. The budget sheet has been updated as per recommendations at the last meeting.

## 14. Payments

To authorise that the payments in the schedule be approved. Councillor Signatory to authorise BACS payments. To consider any other payments required.

Ref:	Payee	Method	Gross	VAT	Net
14.1	E-on (estimate)	DD	31.73	1.51	30.22
14.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
14.3	Mrs J Bannerman (Salary & Allowance)	BACS	731.69	0.00	731.69
14.4	Barclaycard (Zoom, Microsoft 365,ALCC Membership)	DD	65.67	1.88	63.79

## 15. Other Council Matters to note

15.1 Clerks Update.

- i. Regular village emails continue to be sent by the Clerk with relevant updates for residents. Information is also put on the website on a regular basis. These emails will continue. There are now 155 on the village email list.
- ii. Maldon continues in the highest tier of National Lockdown (Stay At Home) Information is cascaded via the village email once it has been collated.
- iii. The Maldon CVS (COVID response) continues.
- iv. There is now a community testing centre at Maldon West Community Centre for testing of asymptomatic (no symptoms) to be tested as part of joint programme with ECC.
- v. Clerk has written to MDC and MP's regarding financial assistance for Parish Councils as a result of COVID related expenditure and reduction in income. Await final response although there has been some response and this is being looked into.

15.2 Community Engagement Team (CET) – January report awaited. Requests for CCTV regarding fly tipping at Blue Mill and finger post vandalism at Cut-a-Thwart/Manor Road junction. Also alerted re: anti-social quad/motorbikes/4x4 etc

15.3 Woodham Walter Common – to note that 4x4 vehicles had entered the common.

15.4 Annual Parish Meeting – to consider date for this meeting. To confirm if an Annual Report will be distributed this year - this will be a 2 year report as one was not published in 2020. Awaiting updated government advice regarding remote meetings – current legislation runs out on 7<sup>th</sup> May 2021.

## **16. Highways & Infrastructure**

16.1 Moss on path at Mead Pastures – await works by Highways Rangers. Chased via Cllr. Channer.

16.2 Faded 30mph sign on The Street - reported but does not meet requirements for work. Asked Cllr. Channer to look at this.

16.3 Slippery road surface at West Bowers Road. Cllr. Channer updated: *Our Capital Team are still waiting for a confirmed date from Textureblast, this is the Contractor who will be carry out the necessary works to the carriageway. We can confirm that the works will be completed by the end of March 2021. Subject to weather conditions, the team are hopeful this work can be completed under a one day road closure.*

16.4 Curling Tye/Blue Mill Flooding – on-going. Cllr. Channer has been asked to look into this. Noted that some ditch work has taken place and more is expected. The blocked gullies have not yet been cleared and this is the essential work that is required to alleviate the problems.

16.5 Little Baddow Road – crack/drainage issue adjacent to Cartref/Valley House. Chased via Cllr. Channer.

16.6 Cut-a-Thwart Lane/Manor road junction – finger post – this time the post has been knocked over and completely vandalised. Clerk has requested Community Engagement Team uses covert CCTV.

16.7 Maldon Ironworks Signpost outside Bell – Clerk has asked Cllr. Channer the best method of achieving a repaint/renovation of this.

16.8 Manor Road – flooding reported. Impassable for pedestrians without wellies.

16.9 Common Lane – Street sign missing. Reported to MDC.

16.10 Village Hedges – Herbage Park Road and Rectory Road. Consider letter from resident.

## **17. Local Issues**

17.1 Bell Meadow a) Football Goals – ongoing. Goals moved to new location clear of mud and ensured that the back bars are properly attached. A notice has been put on each goal. Clerk has been following up maintenance options b) Water Trees, Councillors are reminded to water the trees. c) DofE Volunteer – to note report d) Rotten gate catch post – await quote. e) Councillors are reminded to update excel document in the dropbox and report any issues to the Parish Clerk.

17.2 Footpaths Report. Cllr. Warren to report.

17.3 School Report. Cllr. Symons to report. Clerk notes that the school have been donating excess fruit from Government deliveries which has distributed around the village and via the Village Lunch.

17.4 Litter – More fly tipping at Blue Mill – Clerk has requested the CET install CCTV. Village Litter pick is being organised remotely for w/e of 13/14 February (weather permitting) – several volunteers have come forward and clerk will arrange routes for each.

17.5 New Playground Report Cllr. Symons to report.

17.6 Memorial Garden Signage – on going.

17.7 Neighbourhood Watch/Crime Reports. Clerk has written to Police re: nuisance riders/drivers. NHW Coordinator Gary Orford – await report.

## **18. Correspondence – Various items in the dropbox.**

## **19. Points of Information**

## **20. Date of Next Parish Council Meeting:**

Next scheduled date of Ordinary Parish Council meeting is Monday 8<sup>th</sup> March 2021 and this will be held virtually by Zoom. Parish Clerk to monitor developments and guidelines as they are issued.

Dated: 2<sup>nd</sup> February 2021