

Extract From Minutes – 11th January 2021

2430. Financial Matters

2430.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
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Business Reserve A/C

14-Dec-20	Balance			48386.16
11-Jan-20	Transferred to Community Account		1000.00	47386.16

Community Account

14-Dec-20	Balance			555.46
11-Jan-21	Donation (Playground)	500.00		1055.46
11-Jan-21	Transfer from Business Reserve	1000.00		2055.46
11-Jan-21	January Debits		1411.27	644.19

2430.2 Review of Bank Statements and Account sheets. Councillor Brown confirmed that they have reviewed the Bank and Credit Card Statements and Account sheets for December and found them to be reconciled correctly.

2430.3 Min Ref: 2376.5 Banking Mandate. Clerk has chased this up again and another form has been duly completed and sent.

2430.4 Asset Register/Inspection. Clerk has carried out a full asset inspection. Councillors considered and accepted the report and recommendations.

2430.5 It was noted that a £500 donation was received towards the Playground Fund which now stands at £26,109 (Plus £1000 to be reclaimed from Locality Fund for picnic benches).

2430.6 Budget 2021/22. Councillors discussed budget considerations and precept request. Considering expenditure (including regular payments plus sums for maintenance as per asset inspection, street light upgrade, playground expenditure, contingency for possible devolution of the Public Rights of Way maintenance, Microsoft 365 subscriptions to enable Clerk and Councillors to carry out functions of the council as well as taking into account COVID impacts such as staff hours and reduced income because the Party Tents cannot currently be rented) councillors agreed that the precept should be increased by 5% in order to meet all council spending commitments and to enable reserves of £15,000.

Cllr. James Rushton proposed and Cllr. James Bunn seconded that the precept for 2021/22 be increased by 5% to a figure of £24,035 (equivalent to an annual Band D amount of £87.34, an increase of £4.99). This proposal was agreed by all Councillors. Clerk to issue paperwork to Maldon District Council with precept demand.

2431. Payments

Councillor James Bunn proposed and Cllr. Peter Warren seconded that the payments in the schedule be approved. Councillor Signatories will authorise BACS payments.

Ref:	Payee	Method	Gross	VAT	Net
2431.1	E-on	DD	31.73	1.51	30.22
2431.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
2431.3	Mrs J Bannerman (Salary & Allowance)	BACS	590.20	0.00	590.20
2431.4	Barclaycard (Zoom, Microsoft 365, CAB Book)	BACS	145.66	1.88	143.78
2431.5	National Society of Allotment & Leisure Gardeners Ltd	BACS	66.00	11.00	55.00
2431.6	Woodham Walter Womens Club (Hire of Hall 2020)	BACS	60.00	0.00	60.00
2431.7	MDC (Community Engagement Team) (Estimate)	BACS	492.48	82.08	410.40