

Extract From Record of Actions (Delegated) – 14 April 2020

2281. Payments

The following payments to be authorised and actioned by the Parish Clerk.

Ref:	Payee	Gross	VAT	Net
2281.1	E-on	31.73	1.51	30.22
2281.2	A&J Lighting Solutions	25.20	4.20	21.00
2281.3	Mrs J Bannerman (Salary 70 hrs & Allowance @£6/wk)	810.48	0.00	810.48
2281.4	Mrs J Bannerman (Expenses - TSO Host)	74.33	12.39	61.94
2281.5	Mrs J Bannerman (Expenses - Iris Payroll)	115.20	19.20	96.00
2281.6	Mrs J Bannerman (Expenses - Ring Central)	187.06	31.18	155.88
2281.7	Mrs J Bannerman (Expenses - Computer equipment)	799.00	133.17	665.83
2281.8	LJ Print (Covid-19 Leaflet)	46.71	0.00	46.71
2281.9	EALC/NALC Affiliation Fees	185.45	0.00	185.45

Councillor	Cllr. Tompkins	Cllr. Brown	Cllr. Bunn	Cllr. Hughes	Cllr. Rushton	Cllr. Symons	Cllr. Warren
Agree/Disagree	Agree	Agree	Agree (Email)	Agree	Agree	Agree (Email)	Agree

2282. Other Financial Matters to note

2282.1 Summary of Accounts to date.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
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Business Reserve A/C

01-Apr-20	Opening Balance			31877.71
14-Apr-20	Transferred to Community Account		2300.00	29577.71

Community Account

01-Apr-20	Opening Balance			537.64
14-Apr-20	Transfer from Business Reserve	2300.00		2837.64
14-Apr-20	April Debits		2275.16	562.48

2282.2 Year to end 31 March 2020 Clerk to arrange for the accounts to be prepared, Clerk to check latest guidance as it is issued.

2282.3 Year End Payroll – Clerk to arrange necessary actions.