

WOODHAM WALTER PARISH COUNCIL
NOTICE OF ORDINARY VIRTUAL MEETING

Dear Sir/Madam

I give notice that there will be a virtual meeting of Woodham Walter Parish Council to be held by scheduled Zoom Meeting on Monday 12th April 2021 at 7.00pm. All councillors are hereby summoned to attend.

This Virtual Meeting is open to the public. For joining instructions, please contact the Parish Clerk: parishclerk@woodhamwalterpc.org 01245 373686

Signed*Jacky Benneman*.....
CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. Welcome

2. Apologies For Absence

3. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. Public Forum

5. To approve the minutes of Virtual Ordinary Parish Council meeting held on Monday 8th March 2021.

6. Matters Arising Matters arising are contained within the Agenda. There are no other matters arising.

7. Enforcement – Await decision on whether MDC Enforcement will attend/Update on response received to date.

8. Planning – APPLICATIONS

8.1 21/00272/WTPO The Shrubby, Curling Tye Lane
T2 – Reduce exposed limb on north side of crown by 4m, selectively reduce canopy by 3m. T3 – Reduce canopy by 3m and reshape. T4, T11 & T21 – Remove deadwood. T6, T7, T10, T15, T16, T17 & T19- Remove deadwood. Crown lift canopy over road to 4.5m. T2 – Reduce lower side branch by 3m. T9 – Reduce to leave 5m pollard stem, remove western branch over road. T2 – Reduce low leaning main stem back to main union. T13, T14, T22, T23, T24, G25, T26 & T28 – Clear weedy competition around base and mulching under canopy. T18 – Reduce end weight of declining canopy by 3m, remove deadwood, crown lift to 4.5m. T20 – Fell and grind.

8.2 21/00257/HOUSE Spring Elms Farm, Spring Elms Lane
Rear pitched roof single storey extension, relocating existing bay window with additional side windows and French doors, all to match existing materials.

8.3 Await Reference Bell Meadow, Church Hill
Application submitted. Development of land on Bell Meadow to reinstate public children's playground facility.

9. Planning – DECISIONS

9.1 NMA/MAL/21/00135 Bell Meadow, Church Hill **REFUSE**
Application for non-material amendment following grant of Planning Permission 19/00187/FUL (Development of land on Bell Meadow to reinstate public playground facility). Amendment sought: Wicksteed playground furniture replaced with revised playground furniture by Caloo.

10. Other Planning Matters

- 10.1 Enforcement – To advise on any updates.
- 10.2 Model Design Code – Cllr. Tompkins to report.
- 10.3 The Minerals Local Plan 2014 (Draft Proposed Amendments) Public Consultation – Cllr. Brown to report.

11. Reports Of the County/District Councillor's

It is noted that Cllr. Channer has submitted various documents and updates which are shared with Councillors and via village emails as appropriate. This has included updates on COVID, Highways,

12. Financial Matters

12.1 Summary of Accounts to date (Estimate)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
01-Apr-21	Opening Balance			45887.34
12-Apr-21	Transferred to Community Account		600.00	45287.34
Community Account				
01-Apr-21	Opening Balance			1301.60
12-Apr-21	Transfer from Business Reserve	600.00		1901.60
12-Apr-21	April Debits		1372.02	529.58

12.2 Review of Bank Statements and Account sheets. Councillor Brown to confirm that he has reviewed the Bank and Credit Card Statements and Account sheets for March and found them to be reconciled correctly.

12.3 End of Financial Year – works are being completed for the Audit.

13. Payments The following payments as listed in the payment schedule to be approved.

Ref:	Payee	Method	Gross	VAT	Net
13.1	Skippers Ground Maintenance (Highway Gritting) (Paid 22/3/21)	BACS	240.00	40.00	200.00
Ref:	Payee	Method	Gross	VAT	Net
13.2	E-on (Estimate)	DD	31.73	1.51	30.22
13.3	A&J Lighting Solutions	DD	25.20	4.20	21.00
13.4	Mrs J Bannerman (Salary & Allowance)	BACS	1093.43	0.00	1093.43
13.5	Barclaycard (Zoom, Amazon, Corido, MSFT365)	DD	221.66	31.21	190.45

14. Other Council Matters

- 14.1 Clerks Update.
- 14.2 Community Engagement Team (CET) – March report awaited.
- 14.3 Woodham Walter Common – more reports of vehicles entering the woods.
- 14.4 Dates of Meetings – the Government has announced that it will not be extending legislation which allows virtual meetings. To discuss how the Parish Council will manage future meetings.
- 14.5 Annual Parish Meeting & Report – the report is due to be delivered to properties in Woodham Walter by Parish Councillors/Clerk.
- 14.6 Party Tents – on-going. Booking enquiry has been postponed. Storage considerations.
- 14.7 Safeguarding Policy – to adopt.

15. Highways & Infrastructure

- 15.1 Faded 30mph sign on The Street - Await update.
- 15.2 Slippery road surface at West Bowers Road. It does not appear that works were carried out. Clerk to chase up.
- 15.3 Curling Tye/Blue Mill Flooding – on-going.
- 15.4 Little Badow Road – on-going.
- 15.5 Common Lane – Street sign missing. Reported to MDC. Await replacement.
- 15.6 Village Hedges – Herbage Park Road and Rectory Road. Reported but does not meet the requirements. Cllr. Channer has chased up.
- 15.7 Double Yellow Lines – leaf mulch at Hoe Mill has been cleared.
- 15.8 Holly Tree at Rectory Road/Mead Pastures junction.

16. Local Issues

- 16.1 Bell Meadow a) Football Goals – ongoing. Cllr. Bunn to update b) Water Trees, Councillors are reminded to water the trees. c) DofE Volunteer – no applications to date. d) Rotten gate catch post – Skippers have been asked to replace. e) Trees/Hedges due to be delivered at end of April. Clerk to arrange planting. f) Councillors are reminded to update excel document and report any issues to the Parish Clerk.
- 16.2 Footpaths Report. Cllr Warren to report.
- 16.3 School Report. Cllr. Symons to report.
- 16.4 Litter – Fly Tip along pumping station track was reported to Essex & Suffolk Water and they cleared.
- 16.5 Dog Bin Requests – enquiry made with MDC.
- 16.6 New Playground Report. Non-Material Amendment application was refused and new Full Application has been submitted. It is hoped that installation can take place in June.
- 16.7 Memorial Garden Signage – on going. Chairman will investigate options.
- 16.8 Crime Reports. It is noted that there had been a garage break-in along Little London Lane.
- 16.9 Hoe Mill/Canal - Update
- 16.10 Broadband – Cllr Brown to report.

17. Correspondence – Various items in the dropbox.

18. Points of Information

19. Date of Next Parish Council Meeting:

Annual Parish Meeting is Monday 19th April 2021 at 7pm. Next scheduled date of Ordinary Parish Council meeting is Tuesday 4th May 2021. These will be held virtually by Zoom. Parish Clerk to monitor developments and guidelines as they are issued.

Dated: 6th April 2021

Mrs Jacky Bannerman (Clerk to the Parish Council)
PO Box 12797, Woodham Walter CM9 9FG
Email: parishclerk@woodhamwalterpc.org Tel: 01245 373686 (before 6pm)
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