

WOODHAM WALTER PARISH COUNCIL
NOTICE OF ORDINARY PARISH COUNCIL MEETING

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held at Woodham Walter Village Hall, Rectory Road on Tuesday 13th July 2021 at 7.00pm. All councillors are hereby summoned to attend. Members of the public and press are cordially invited to attend.

Due to current social distancing restrictions the Council is limited on the number of physical attendees in a meeting. Please register your request to attend in person to speak under Public Participation rules at a Council meeting by email to: parishclerk@woodhamwalterpc.org All requests will be considered on a first-come, first-served basis up to the limits prescribed by the venue and Government Restrictions on Social Distancing. In the event that there is no room you may submit your comment or question in writing to be read out at the meeting.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. **Welcome**
2. **Apologies For Absence**
3. **Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).**
4. **To approve the minutes of Ordinary Parish Council held on Tuesday 8th June 2021.**
5. **Matters Arising - Progress report (not for resolution)**
6. **Public Forum**
7. **Planning – APPLICATIONS RECEIVED (for consideration or report)**
 - 7.1 21/00605/HOUSE Grove Manor, Herbage Park Road
S73A application for the installation of a 1.9 metre high timber panel fence.

To note that due to the deadline a response had been sent to the Planning department using the Clerks delegated powers after consultation with Councillors, recommending the refusal of the application which would appear to fail against LDP policies S1, S8 and D1, the NPPF paragraphs 127 and 170 and the Woodham Walter Village Design Statement.
 - 7.2 21/000589/HOUSE Albany Orchards, Old London Road
New cart lodge and garden store to replace the existing garden store building.

To note that due to the deadline a response had been sent to the Planning department using the Clerks delegated powers after consultation with Councillors, recommending that no objection was raised but commenting with a request for a condition that the outbuilding should not be used as habitable accommodation.
 - 7.3 21/00261/FUL Land at Oak Farm, Oak Farm Road
The above application has been amended by the submission of revised plans.

To note that due to the deadline a response had been sent to the Planning department using the Clerks delegated powers after consultation with Councillors.
 - 7.4 21/00676/HOUSE Albany Orchards, Old London Road
Proposed grass tennis court within domestic curtilage of dwelling.

To consider the application.
 - 7.5 To note any other applications received.

8. Planning – DECISIONS (for consideration or report)

8.1 21/00422/HOUSE Grove Manor, Herbage Park Road **REFUSE**
S73A application for a single storey extension to existing outbuilding.

8.2 21/00459/TCA Brookside, The Street **ALLOWED TO PROCEED**
T1 Leylandii – Reduce by 8m. T2 & T3 Leylandii – reduce by 10m. T4 Poplar – re-pollard.

8.3 To note any other decisions received.

9. Other Planning Matters (for consideration or report)

9.1 Enforcement – To advise on any updates.

9.2 VDS Update – Cllr. Tompkins to update.

9.3 To consider a response to the MDC Consultation on the Statement of Community Involvement. (Deadline 29th July)

10. To receive reports Of the County and District Councillor's

11. Financial Matters (for consideration or report)

- 11.1 To receive the Summary of Accounts to date
- 11.2 To agree the payments as listed in the payment schedule
- 11.2 Councillor to review Bank Statements and Account sheets.
- 11.3 To receive the Quarterly Budget Review
- 11.4 End of Financial Year 2020/2021 – To receive an update from the Clerk.

12. Other Council Matters (for consideration or report)

12.1 Clerks Update.

- i. Regular village emails continue to be sent by the Clerk
- ii. Road map information from Government is regularly reviewed and included in village emails.
- iii. District and County information is regularly reviewed and included in village emails.

12.2 Community Engagement Team (CET) – June report awaited

12.3 Woodham Walter Common – Report on meeting with Essex Wildlife Trust and discussion regarding agreement and financing.

12.4 Setting the dates, times & place of ordinary meetings. To be confirmed. We do not usually meet during August unless there is urgent business. A decision will be taken regarding dates from September onwards dependent on Government Guidelines. With the indication that all restrictions will be eased from 19th July decision on whether to continue meeting at Village Hall or return to Women's Club.

12.5 Party Tents – Storage Update

12.6 Training – update

12.7 Contacting MDC – Cllr. Bunn to update.

12.8 Queen's Platinum Jubilee 2022 – the Parish Council to consider how it will support this event.

12.9 Memorial Garden – to consider the works which have taken place without permission on the Memorial Garden by County Broadband.

12.10 .Gov website and Email. To consider information

12.11 Noticeboard – to consider replacement noticeboard.

12.12 Health & Wellbeing – To update

13. Highways & Infrastructure (for consideration or report)

13.1 Various matters on-going. (Faded 30mph sign on The Street; Curling Tye/Blue Mill Flooding; Little Baddow Road crack – awaiting repair)

13.2 Parking adjacent to Queen Victoria/Tadpoles. On-going

13.3 Potholes reported: Top Road, Herbage Park Road (near Warren), Bassetts Lane

13.4 Hoe Mill Bridge Replacement – to consider information regarding Little Baddow Bridge.

13.5 Highways England – A12 Chelmsford to A120 widening Public Consultation. (Deadline 6th August)

13.6 Various road works/closure notifications have been received regarding County Broadband

13.7 To consider email from resident regarding request for Double Yellow Lines at junction of The Street/Little Baddow Road to alleviate parking issues.

13.8 Grass Maintenance Briefing Note from MDC – to note

14. Local Issues (for consideration or report)

14.1 Bell Meadow

- i. Football Goals – Cllr. Bunn/Clerk to update
- ii. Water Trees, Councillors are reminded to water the trees and new hedging plants.
- iii. Trees - quotation received from Skippers. Application for Conservation Area approval.
- iv. Councillors are reminded to update excel document and report any issues to the Parish Clerk.

14.2 Footpaths Report.

14.3 School Report.

14.4 Litter

14.5 Dog Bin and Litter Bin Requests – on-going.

14.6 New Playground Report. To receive the minutes and recommendations of the Playground working Group. To approve the details in the Fencing Report.

14.7 Memorial Garden Signage – on going. Chairman will investigate options.

14.8 Crime Reports/Neighbourhood Watch Report.

14.9 Hoe Mill/Canal – On-going

14.10 Broadband Update – See also Agenda Item 13.9

14.11 Stolen Post Box. Still no response from Royal Mail. Thanks to Cllr. Brown for reducing the height of the post to make it safe.

14.12 Meadow for Sale – to consider if there are any impacts that the Parish Council should be concerned about.

15. Correspondence – It is noted that various items of correspondence have been received and shared with Councillors and where appropriate the public via the website and village emails. There are no matters for resolution.

16. Points of Information/Items for future agenda

16.1 The Clerk will note that details of attendees will be recorded for Track and Trace purposes and would be kept for 3 weeks.

17. Date of Next Parish Council Meeting:

Next scheduled date of Ordinary Parish Council meeting on Monday 13th or Tuesday 14th September at 8pm at venue to be confirmed. Parish Clerk to monitor developments and guidelines as they are issued.

18. Chairman to Close Meeting

Dated: 6th July 2021

Mrs Jacky Bannerman (Clerk to the Parish Council)
PO Box 12797, Woodham Walter CM9 9FG
Email: parishclerk@woodhamwalterpc.org Tel: 01245 373686 (before 6pm)
www.woodhamwalterpc.org