

FINANCIAL EXTRACT MINUTES
Monday 10th January 2022

2653. Financial Matters (for consideration or report)

2653.1 The Summary of Accounts to date. This includes all transactions since the December meeting.

Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
13-Dec-21	Balance			21366.49
10-Jan-22	Transferred to Community Account		800.00	20566.49
Community Account				
13-Dec-21	Balance			669.17
10-Jan-22	Transfer from Business Reserve	800.00		1469.17
10-Jan-22	January Debits (Estimate)		971.46	497.71

RESOLVED to accept the Summary of Accounts.

2653.2 To agree the payments as listed in the payment schedule for January.

Woodham Walter Parish Council Schedule of Payments

OCTOBER PAYMENTS PART 3					
Min Ref:	Payee	Method	Gross	VAT	Net
2590.2.7	K & B Tatam (Welding) (Estimate)	BACS	100.00	20.00	80.00

DECEMBER PAYMENTS PART 2					
Ref:	Payee	Method	Gross	VAT	Net
2627.2.8	Skippers Ground Maintenance (Estimate)	BACS	480.00	80.00	400.00

JANUARY PAYMENTS					
Ref:	Payee	Method	Gross	VAT	Net
2653.2.1	Npower	DD	55.79	2.66	53.13
2653.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
2653.2.3	Mrs J Bannerman (Salary & Allowance)	BACS	689.70	0.00	689.70
2653.2.4	National Society of Allotment & Leisure Gardeners	BACS	66.00	11.00	55.00
2653.2.5	EALC (Training - Climate Crisis Conference)	BACS	60.00	10.00	50.00
2653.2.6	Barclaycard (Stationery/Playground Meeting)	DD	58.84	1.00	57.84
2653.2.7	LJ Print (Warren Appeal Leaflets)	BACS	15.93	0.00	15.93

* Barclaycard payments:

24/11/21	M&S (Playground Meeting)	52.85
4/12/21	Endor AG (Payment made in error)	127.25
13/12/21	WH Smith (Stationery)	5.99
29/12/21	Credit re: Endor AG	127.25 CR

TOTAL	(inc. VAT: £1.00)	58.84
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To note the following Barclaycard payments are scheduled for February – None to date. The explanation for the payment made in error was accepted and the Banking Policy will be updated to reflect this.

RESOLVED the payments as listed in the payment schedule be approved. The invoices were authorised and the Payment Schedule duly signed by the Chairman and Parish Clerk/RFO.

2653.3 Review of Bank Statements, Credit Card Statements and Account sheets for December.

Councillor Brown confirmed that he had carried out the review for December and found them to be reconciled correctly.

2653.4 **2022/23 Budget & Precept Request**

Councillors discussed budget considerations and precept request for 2022/23 along with the 3-year forecast. Including in 2022/23 provision for the Platinum Jubilee celebrations, general maintenance, street light upgrade, contingency for possible devolution of the Public Rights of Way maintenance, administration requirements to enable the Parish Clerk/Councillors to carry out functions of the council as well as taking into account impacts such as increased staff hours and pension costs. The calculations indicate that the precept should be increased by 8% in order to meet all council spending commitments and to enable appropriate reserves to be maintained at the recommended 50% of Precept level.

Cllr. John Brown proposed and Cllr. Peter Warren seconded that the precept for 2022/23 be increased by 8% (£1965) to a figure of £26,000 (equivalent to an annual Band D amount of £95.62, an increase of £8.29) this was supported by all Councillors. This represents £7.94 per month per band D property for all the services carried out by the Parish Council for the village of Woodham Walter which Councillors consider continues to be an appropriate and justifiable request.

RESOLVED to request £26,000 Precept. Clerk to issue paperwork to Maldon District Council with precept demand.