

**FINANCIAL EXTRACT FROM MINUTES**

**Monday 14<sup>th</sup> February 2022**

**2671. Financial Matters (for consideration or report)**

2671.1 The Summary of Accounts to date. This includes all transactions since the January meeting.

**Summary of Accounts to date**

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
10-Jan-22	Balance			20566.49
14-Feb-22	Transferred to Community Account		2000.00	18566.49
<b>Community Account</b>				
10-Jan-22	Balance			370.46
28-Jan-22	Barclaycard Refund	127.25		497.71
14-Feb-22	Transfer from Business Reserve	2000.00	0.00	2497.71
14-Feb-22	February Debits (Estimate)		2018.84	478.87

RESOLVED to accept the Summary of Accounts.

2671.2 To agree the payments as listed in the payment schedule for February.

**Woodham Walter Parish Council Schedule of Payments**

<b>OCTOBER PAYMENTS PART 3</b>					
Min Ref:	Payee	Method	Gross	VAT	Net
2590.2.7	K & B Tatam (Welding) (Estimate)	BACS	100.00	20.00	80.00

<b>DECEMBER PAYMENTS PART 2</b>					
Ref:	Payee	Method	Gross	VAT	Net
2627.2.8	Skippers Ground Maintenance (Estimate)	BACS	480.00	80.00	400.00

<b>FEBRUARY PAYMENTS</b>					
Ref:	Payee	Method	Gross	VAT	Net
2671.2.1	Npower (Estimate)	DD	55.79	2.66	53.13
2671.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
2671.2.3	Mrs J Bannerman (Salary & Allowance)	BACS	1032.36	0.00	1032.36
2671.2.4	Barclaycard	DD/BACS	143.34	14.15	129.19
2671.2.5	Woodham Walter Women's Club (Hire of Hall 2021)	BACS	50.00	0.00	50.00
2671.2.6	MDC - Community Engagement Team	BACS	589.01	98.17	490.84
2671.2.7	Woodham Walter Village Hall (Hire of Hall)	BACS	20.00	0.00	20.00
2671.2.8	A&J Lighting Solutions (Annual Maintenance)	BACS	73.14	12.19	60.95
2671.2.9	Land Registry	101631	30.00	0.00	30.00

\* Barclaycard payments:

08/01/2022	ALCC Membership	40.00
13/01/2022	Chelmsford.Gov (Parking)	5.20
13/01/2022	Essex Record Office	13.25

17/01/2022	Amazon (Ink Cartridge)	14.99
20/01/2022	Executive Retail (Condolence Book) (Op LB)	69.90
TOTAL	(inc. VAT: £14.15)	<b>143.34</b>

To note the following Barclaycard payments are scheduled for February

25/01/2022	Post Office Ltd (Stamps)	0.96
08/02/2022	Bolton Picture Framing (Op LB)	21.64
11/02/2022	Corido (Bench for Playground)	205.00

RESOLVED the payments as listed in the payment schedule were approved.

2671.3 Review of Bank Statements, Credit Card Statements and Account sheets for January.

Councillor Brown confirmed that he had carried out the review for January and found them to be reconciled correctly.

2671.4 Internal Auditor – to consider appointing a new Internal Auditor.

The report and recommendation of the Parish Clerk/RFO was considered.

RESOLVED to appoint Heelis & Lodge as the councils Internal Auditor.

2671.5 S137 Expenditure for the Condolence Book and Picture Frames (Ref: Operation London Bridge)

RESOLVED to approve expenditure authorised under S137 of the Local Government Act 1972 (enables local councils to spend a limited amount of money (2021/22 £8.41 per elector) x467 for purposes for which they have no other specific statutory expenditure).

2671.6 Women's Club Increase in hall hire costs.

RESOLVED to accept the increase which remains good value.