

**FINANCIAL EXTRACT FROM MINUTES**  
**Tuesday 4<sup>th</sup> May 2021**

**2514. Financial Matters**

**2514.1 Summary of Accounts to date**

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
12-Apr-21	Balance			44687.34
26-Apr-21	MDC Precept	24035.00		68722.34
04-May-21	Transferred from Community Account	1500.00		70222.34

**Community Account**

12-Apr-21	Balance			549.14
26-Apr-21	Donation - Playground	2000.00		2549.14
30-Apr-21	Grant (Essex Community Foundation-Playground)	2500.00		5049.14
04-May-21	Transfer to Business Reserve		1500.00	3549.14
04-May-21	May Debits		2826.96	722.18

2514.2 Review of Bank Statements and Account sheets. Councillor Brown confirmed that he had reviewed the Bank and Credit Card Statements and Account sheets for March and found them to be reconciled correctly.

2514.3 End of Financial Year – works are being completed for the Audit. The Chairman confirmed that he had reviewed the 2020-21 Accounts File and found no irregularities or inconsistencies.

**2515. Payments** The payments as listed in the payment schedule were approved. The Clerk will set up the payments and these will then be authorised by a signatory.

Ref:	Payee	Method	Gross	VAT	Net
2515.1	E-on (Estimate)	DD	31.73	1.51	30.22
2515.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
2515.3	Mrs J Bannerman (Salary & Allowance)	BACS	624.00	0.00	624.00
2515.4*	Barclaycard (Ring Central, Zoom, PO, MSFT365, TSOHost)	DD	306.83	47.85	261.38
2515.5	MDC - Community Engagement Team	BACS	205.20	34.20	171.00
2515.6	Skippers Ground Maintenance (Await Invoice)	BACS	360.00	60.00	300.00
2515.7	Annual Grant: Woodham Walter Women's Club	BACS	210.00	0.00	210.00
2515.8	Annual Grant: Woodham Walter Village Hall	BACS	281.00	0.00	281.00
2515.9	Annual Grant: Essex Wildlife Trust	BACS	275.00	0.00	275.00
2515.10	Insurance (Await confirmation/invoice Estimate)	BACS	400.00	0.00	400.00
2515.11	EALC (Training - Safeguarding) (Await invoice)	BACS	108.00	18.00	90.00

**\*2515.4** Barclaycard payments:

29 Mar 21	RingCentral	187.06
2 April 21	Zoom	14.39
13 Apr 21	Post Office (Stamps)	19.77
16 Apr 21	Microsoft 365 (Business)	11.28
17 Apr 21	TSOHost	74.33
TOTAL	(incl. £47.85 VAT)	261.38