

**FINANCIAL EXTRACT FROM MINUTES**  
**Monday 8<sup>th</sup> November 2021**

**2608. Financial Matters (for consideration or report)**

2608.1 The Summary of Accounts to date. This includes all transactions since the October meeting.

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
<b>Business Reserve A/C</b>				
11-Oct-21	Balance			61325.43
18-Oct-21	Transferred to Community Account		500.00	60825.43
12-Oct-21	Transferred to Community Account		7860.00	52965.43
21-Oct-21	Transferred to Community Account		28300.00	24665.43
08-Nov-21	Transferred to Community Account		1300.00	23365.43
<b>Community Account</b>				
11-Oct-21	Balance			8357.23
12-Oct-21	October Debits (Fencing)		7860.00	497.23
21-Oct-21	Transfer from Business Reserve	28300.00		28797.23
21-Oct-21	October Debits (Playground & Grassmat)		28294.48	502.75
08-Nov-21	Transfer from Business Reserve	1300.00		1802.75
08-Nov-21	November Debits		1298.55	504.20

RESOLVED to accept the Summary of Accounts to date.

2608.2 To agree the payments as listed in the payment schedule for November.

<b>OCTOBER PAYMENTS PART 2</b>					
Min Ref:	Payee	Method	Gross	VAT	Net
2590.2.5	Skippers Ground Maintenance (Estimate)	BACS	336.00	56.00	280.00
2590.2.7	K & B Tatam (Welding) (Estimate)	BACS	100.00	20.00	80.00
<b>NOVEMBER PAYMENTS</b>					
Ref:	Payee	Method	Gross	VAT	Net
2608.2.1	E-on	DD	36.48	1.74	34.74
2608.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
2608.2.3	Mrs J Bannerman (Salary & Allowance)	BACS	846.03	0.00	846.03
2608.2.4 *	Barclaycard	BACS	346.40	53.50	292.90
2608.2.5	Royal British Legion (Poppy Wreath)	101630	30.00	0.00	30.00
2608.2.6	Mrs J Bannerman (Expenses)	BACS	14.44	0.25	14.19

\* Barclaycard payments:

21/09/21	Amazon (Cups/Bungees)	41.55
23/09/21	Amazon (Pegs/Hazard Tape)	16.48
28/09/21	Fastsigns (Playground Signage)	60.74
13/10/21	Amazon (Prime – to be refunded)	7.99
18/10/21	Weprintlanyards (Lanyards)	47.40
19/10/21	Chelmsford.Gov(Parking for ERO)	3.70
19/10/21	ERO (Photo licence)	13.75
20/10/21	Fasthosts (.gov.uk registration)	130.80
TOTAL	(incl. £53.50 VAT)	<b>346.40</b>

Note the following Barclaycard payments are scheduled for November.

Amazon (ID wallets) (3.99), Amazon (Staples/ink cartridges) £37.31 LPSGopower (charger) £27.99)

It was noted that outstanding payments from October await invoices.

RESOLVED the payments as listed in the payment schedule be approved.

2608.3 Review of Bank Statements, Credit Card Statements and Account sheets for September and October.

Councillor Brown confirmed that he had carried out the review for September and October and found them to be reconciled correctly.

2608.4 Quarterly Budget Review – to discuss and accept the review

The Quarterly Budget review was accepted. It was noted that a forecast overspend is principally due to the increase in Clerk hours and Training costs. Cllr. Brown and the Clerk were thanked for developing the new document.

2608.5 Chairman's 6-month review of accounts. The Chairman reported that he had reviewed the Accounts files and found them to be in order.

2608.6 2022/23 Budget

RESOLVED that considerations for next year's budget will be drafted for initial discussion at the December meeting. Cllr. Brown will update the document with relevant budget pages. The Clerk will then input information.

2608.7 S137 Expenditure for the Poppy Wreath

RESOLVED that expenditure will be authorised under S137 of the Local Government Act 1972 (enables local councils to spend a limited amount of money (2021/22 £8.41 per elector) x467 for purposes for which they have no other specific statutory expenditure). The cost of the wreath at £30.00 results in an expenditure of 6p per elector.

2608.8 Street Lights

2608.8 (a) It was noted that Eon have increased the cost of electricity from 22.1pence pkwh to 33.8pence pkwh. The forecast increase will be in the region of an additional £72 for year 2021/22. The Clerk enquired if a fixed rate could be arranged but the annual kwh are too low.

2608.8 (b) Annual Maintenance – A&J Lighting Solutions are due to complete the annual maintenance check. Clerk has requested information on LED lighting.