

**FINANCIAL EXTRACT FROM MINUTES**

**Monday 13<sup>th</sup> December 2021**

**2627. Financial Matters (for consideration or report)**

2627.1 The Summary of Accounts to date. This includes all transactions since the November meeting.

**Summary of Accounts to date**

| DATE                        | ACCOUNT / TRANSACTION DETAIL     | AMOUNT IN | AMOUNT OUT | BALANCE  |
|-----------------------------|----------------------------------|-----------|------------|----------|
| <b>Business Reserve A/C</b> |                                  |           |            |          |
| 08-Nov-21                   | Balance                          |           |            | 23365.43 |
| 06-Dec-21                   | Interest Received                | 1.06      |            | 23366.49 |
| 13-Dec-21                   | Transferred to Community Account |           | 2000.00    | 21366.49 |
| <b>Community Account</b>    |                                  |           |            |          |
| 08-Nov-21                   | November Debits                  |           |            | 636.20   |
| 12-Nov-21                   | EALC - Clerks Training Bursary   | 401.25    |            | 1037.45  |
| 13-Dec-21                   | Transfer from Business Reserve   | 2000.00   |            | 3037.45  |
| 13-Dec-21                   | December Debits (Estimate)       |           | 2368.28    | 669.17   |

RESOLVED to accept the Summary of Accounts to date.

2627.2 To agree the payments as listed in the payment schedule for December.

**Woodham Walter Parish Council Schedule of Payments – Monday 13<sup>th</sup> December 2021**

| <b>OCTOBER PAYMENTS PART 3</b> |                                  |        |        |       |       |
|--------------------------------|----------------------------------|--------|--------|-------|-------|
| Min Ref:                       | Payee                            | Method | Gross  | VAT   | Net   |
| 2590.2.7                       | K & B Tatam (Welding) (Estimate) | BACS   | 100.00 | 20.00 | 80.00 |

| <b>DECEMBER PAYMENTS</b> |  |        |        |       |        |
|--------------------------|--|--------|--------|-------|--------|
| Ref:                     | Payee                                  | Method | Gross  | VAT   | Net    |
| 2627.2.1                 | E-on                                   | DD     | 35.30  | 1.68  | 33.62  |
| 2627.2.2                 | A&J Lighting Solutions                 | DD     | 25.20  | 4.20  | 21.00  |
| 2627.2.3                 | Mrs J Bannerman (Salary & Allowance)   | BACS   | 870.37 | 0.00  | 870.37 |
| 2627.2.4 *               | Barclaycard                            | DD     | 61.30  | 6.89  | 54.41  |
| 2627.2.5                 | ICO (Information Commissioners Office) | DD     | 35.00  | 0.00  | 35.00  |
| 2627.2.6                 | SLCC (Annual Membership)               | BACS   | 134.00 | 0.00  | 134.00 |
| 2627.2.7                 | HMRC 1/4ly Payment                     | BACS   | 727.11 | 0.00  | 727.11 |
| 2627.2.8                 | Skippers Ground Maintenance (Estimate) | BACS   | 480.00 | 80.00 | 400.00 |

\* Barclaycard payments:

|          |                         |              |
|----------|-------------------------|--------------|
| 26/11/21 | Amazon (Stationery)     | 41.30        |
| 2/11/21  | Amazon Prime (REFUND)   | 7.99CR       |
| 2/11/21  | PayPal (Laptop charger) | 27.99        |
| TOTAL    | (inc. VAT: £6.89)       | <b>61.30</b> |

To note the following Barclaycard payments are scheduled for January.  
Marks & Spencer (Playground Meeting) £52.85, WH Smith (Meeting book) £5.99

RESOLVED the payments as listed in the payment scheduled be approved.

2627.3 Review of Bank Statements, Credit Card Statements and Account sheets for November.

Councillor Brown confirmed that he had carried out the review for November and found them to be reconciled correctly.

#### **2627.4 2022/23 Budget**

Councillors examined the draft budget document and discussion points regarding general anticipated increases including staff costs due to increased hours and the requirement for pension contributions now that an earnings threshold had been met. There are also estimates for the Platinum Jubilee Celebrations and an increase in the Essex Wildlife Trust donation to better reflect the work they carry out on our behalf in Woodham Walter Common. The Precept request will need to reflect these increases and the final analysis and calculations will be resolved at the January meeting.

RESOLVED in line with the council's Reserves Policy, that the target for general reserves is half the annual precepted figure.

#### 2627.5 Street Lights

2627.5 (a) Cllr. John Brown proposed and Cllr. James Bunn seconded that the new Direct Debit arrangements be approved as the account has been migrated to Npower Business Solutions from 1<sup>st</sup> December 2021.

RESOLVED to approve the Direct Debit for Npower Business Solutions.

2627.5 (b) LED lighting.

RESOLVED that the Clerk will enquire if there are any LED Street Lights that would be suitable for the rural location and the Conservation Area.

2627.5 (c) Annual Maintenance – Awaited. Clerk will chase this up again.