

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held at Woodham Walter Women's Club, Top Road on Monday 11th July 2022 at 8.00pm. All councillors are hereby summoned to attend. Members of the public and press are cordially invited to attend.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. Welcome

2. To report, approve and record apologies for absence

3. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. Public Forum

5. To approve the minutes of the Ordinary Parish Council Meeting held on Monday 13th June 2022.

6 Matters Arising - Progress report (not for resolution)

7. New Local Code of Conduct & New Register of Interests

To adopt the new Local Code of Conduct as adopted by Maldon District council on 4th July 2022.

To confirm that councillors have/will complete the new Register of Interests form

8. Queen Victoria

(a) To consider the Asset of Community Value listing and moratorium period

(b) To consider distribution of survey to establish community interest

(c) To consider information and meeting

9. Planning – APPLICATIONS RECEIVED (for consideration or report)

9.1 22/00201/TCA St Michael's Church, Church Hill

T1 Holly, Fell.

To note that due to the deadline, the Clerk had responded using delegated powers. The response was to support the application.

9.2 22/00699/HOUSE 7 Church Corner, Oak Farm Road

Single Storey extension and part first floor extension to the rear.

To note that due to the deadline, the Clerk had responded using delegated powers. The response was to support the application.

9.3 To note any other applications received.

10. Planning – DECISIONS (for consideration or report)

10.1 **22/00179/TCA** Tadpoles Nursery, The Street

APPROVE

5x Lime trees - Reduce laterally by 3.5 metres and 3.5-4 metres in height. 1x Ash tree - Reduce laterally by 3.5 metres and 3.5-4 metres in height.

10.2 **22/00495/FUL** Woodham Walter CofE Primary School, The Street

APPROVE

The installation of a demountable classroom consisting of a classroom, toilets and kitchenette, with new paths, ramps/steps and shrub planting.

10.3 To note any other decisions received.

11. Planning – Appeals (for consideration or report)

11.1 **20/00519/FUL** Warren Golf Club **APPEAL IN PROGRESS**

Appeal Ref: APP/X1545/W/21/3280176. Additional tourism and interrelated leisure development, comprising 70 holiday lodges with associated change of use of the land within two areas of the site, alterations to existing Bunsay clubhouse, extension of Bunsay car park and new golf academy.

To report on progress of the inquiry and to note the target date for a decision by the inspector is 5th August.

12. Planning - Enforcement

12.1 To receive any updates from Mr William Coleman from MDC (await confirmation of attendance).

12.2 To consider any other Enforcement matters.

13. Other Planning Matters (for consideration or report)

- 13.1 Draft List of Local Heritage Assets for Woodham Walter - update
- 13.2 Local Wildlife Sites - update

14. To receive reports of the County and District Councillor's.

15. Financial Matters (for consideration or report)

- 15.1 The Summary of Accounts to date. This includes all transactions since the June meeting (Draft)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
13-Jun-22	Balance			32699.45
22-Jun-22	Transfer from Community Account	7543.55		40243.00
11-Jul-22	Transfer to Community Account		2800.00	37443.00
08-Aug-22	Transfer to Community Account		1000.00	36443.00
Community Account				
13-Jun-22	Balance			522.48
15-Jun-22	Income from sale of mugs and donations (Jubilee)	144.00		666.48
17-Jun-22	HMRC VAT refund	7543.55		8210.03
22-Jun-22	Transferred to Business Reserve		7543.55	666.48
23-Jun-22	Party Tent Income (inv. 154)	25.00		691.48
27-Jun-22	Party Tent Income (inv. 156)	75.00		766.48
11-Jul-22	Transferred from Business Reserve	2800.00		3566.48
11-Jul-22	July Debits		2806.04	760.44
08-Aug-22	Transferred from Business Reserve	1000.00		1760.44
08-Aug-22	August Debits		1097.45	662.99

- 15.2 To authorise the payments as listed in the payment schedule for July and to consider August payment (Draft).

OUTSTANDING DEBITS					
Min Ref:	Payee	Method	Gross	VAT	Net
13.2.17	Skippers Ground Maintenance Ltd (Estimate)	BACS	744.00	124.00	620.00

JULY PAYMENTS					
Ref:	Payee	Method	Gross	VAT	Net
15.2.1	Npower (Estimate)	DD	41.81	1.99	39.82
15.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
15.2.3	Mrs J Bannerman (Salary & Allowance)	BACS	854.89	0.00	854.89
15.2.4	Nest Pension (Employer £55.94 Employee £89.51)	DD	145.45	0.00	145.45
15.2.5	Barclaycard (Jubilee/stamps/email/ink)	DD	175.61	22.59	153.02
15.2.6	MDC (Playground Bin Servicing) (Await invoice)	BACS	56.56	9.43	47.13
15.2.7	Royal Mail (PO Box Annual Fee)	BACS	378.00	63.00	315.00
15.2.8	HMRC Payment	BACS	497.44	0.00	497.44
15.2.9	Maldon District Council (CET) (Estimate)	BACS	631.08	105.18	525.90
AUGUST PAYMENTS					
Ref:	Payee	Method	Gross	VAT	Net
15.2.10	Npower (Estimate)	DD	41.81	1.99	39.82
15.2.11	A&J Lighting Solutions	DD	25.20	4.20	21.00
15.2.12	Mrs J Bannerman (Salary & Allowance)	BACS	854.89	0.00	854.89
15.2.13	Nest Pension (Employer £55.94 Employee £89.51)	DD	145.45	0.00	145.45
15.2.14	Barclaycard (email/parking)	DD	30.10	4.78	25.32

* Barclaycard payments:

21/05/22	Amazon (Jubilee table cloth)	27.95
24/5/22	Post Office (Stamps)	1.70
25/05/22	Tesco (Ice-lollies/General for Jubilee)	38.35
02/06/22	Fasthosts Internet Ltd (Emails)	8.64
09/06/22	Amazon (XL Ink Cartridges)	78.91
TOTAL	(inc. VAT: £22.59)	175.61

To note the following Barclaycard payments are scheduled for July Statement.

02/07/22	Fasthosts Internet Ltd (Emails)	28.70
28/06/22	MDC Car Parking	1.40

The BACS payments for July will be drawn up by the Parish Clerk and require authorisation by councillor signatory by Payment Date of 14th July 2022. The BACS payments for August will be drawn up by the Parish Clerk and require authorisation by councillor signatory by Payment Date of 14th August 2022.

15.3 Review of Bank Statements, Credit Card Statements and Account sheets for June.

15.4 Quarterly Expenditure Review to 30th June 2022.

15.5 To consider quotation for installation of new dog bins (Rectory Road/Common Lane) and litter bin (Rectory Road). Further consideration to additional dog bin at Stivvy's Road.

16. Other Council Matters (for consideration or report)

16.1 Community Engagement Team (CET)

(a) To note June report.

(b) The Clerk is due to meet with the CET to discuss

16.2 Woodham Walter Common – Essex Wildlife Trust (EWT)

16.3 Allotments – Cllr. Rushton to report

16.4 Climate Action Update

16.5 Local Council's Awards Scheme – progress report from Clerk

16.6 Clerk's CiLCA progress report

17. Highways & Infrastructure (for consideration or report)

17.1 Various matters on-going as detailed in the Highways log.

17.2 Pot Holes for County Councillor fund

17.3 Hoe Mill Bridge Update

17.4 Broadband Update – Cllr Brown to update

17.5 Street Lights – To consider replacement to LED

17.6 Discussion point: 20mph speed limit

18. Local Issues (for consideration or report)

18.1 Bell Meadow & Memorial Garden

18.2 Footpaths Report.

18.3 School Report.

18.4 Crime Reports/Neighbourhood Watch Report.

18.5 Bell Meadow Village Association. Saturday 10th September 2022. The event organisers are progressing.

18.6 Ukraine – to consider any updates

19. Correspondence – Various items of correspondence have been received and shared with Councillors and where appropriate the public via the website and village emails. There were no matters for resolution.

20. Points of Information/Items for future agenda

21. Date of Next Parish Council Meeting:

The Parish Council do not usually meet during August unless there are urgent matters. The date will be published via the website, village email and on the noticeboard.

Next scheduled Ordinary Parish Council meeting - Monday 12th September 2022 at 8pm at Woodham Walter Women's Club.

22. The Chairman to close the meeting

Dated: 5th July 2022