

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held at Woodham Walter Women's Club, Top Road on Monday 14th November 2022 at 8.00pm. All councillors are hereby summoned to attend. Members of the public and press are cordially invited to attend.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

BUSINESS TO BE TRANSACTED (AMENDED 28/09/22)

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. Welcome

2. To report, approve and record apologies for absence

3. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting)

4. Public Forum

5. To approve the minutes of the Ordinary Parish Council Meetings held on Monday 3rd October 2022.

6. Matters Arising - Progress report (not for resolution)

7. Planning – APPLICATIONS RECEIVED (for consideration or report)

7.1 22/00620/FUL Warren Golf Club

Demolition of existing storage buildings and construction of replacement barn to be used as a Greenkeepers office, staff room and workshop.

To note that a response was sent under delegated powers. There was no objection to the principle but the size and bulk are considered excessive and out of character with the heritage setting and therefore the application is not supported.

7.2 22/00720/FUL Plot 1, Land north Oak Farm, Oak Farm Road

Construction of a new 4-bedroom dwelling.

7.3 To note any further applications received.

8. Planning – DECISIONS (for consideration or report)

8.1 22/00877/WTPO Thornberry, Rectory Road

REFUSE

Ash Tree (T1) 30% Crown thin, removal of dead wood and removal of one lower limb.

8.2 To note any further decisions received.

9. Planning – Appeals (for consideration or report)

9.1 **20/00519/FUL Warren Golf Club APPEAL DISMISSED**

Appeal Ref: APP/X1545/W/21/3280176. Additional tourism and interrelated leisure development, comprising 70 holiday lodges with associated change of use of the land within two areas of the site, alterations to existing Bunsay clubhouse, extension of Bunsay car park and new golf academy.

a) To note that the appeal has been dismissed by the Planning Inspectorate.

b) To discuss any considerations following the decision. Action Group update.

9.2 **20/00373/HOUSE 15 Rectory Road APPEAL IN PROGRESS**

Appeal Ref: APP/X1545/d/22/3304050.. Proposed two storey side extension, porch to front and relocation of oil tank.

For information only. Appeal is proceeding under the Householder Appeals Service and there is no opportunity to submit comments. However, all representations made have been submitted to the Planning Inspectorate.

10. Planning - Enforcement

10.1 To receive any updates from Mr William Coleman from MDC.

10.2 Enforcement – general discussion

11. Other Planning Matters (for consideration or report)

11.1 Chelmsford City Council Local Plan Consultation with regard to development land at Hammonds Lane, Little Baddow. To note a response had been sent.

11.2 Little Baddow Neighbourhood Plan Consultation.

11.3 Hatfield Peverel NDP update – to note

11.4 RCCE Affordable Rural Housing info

11.5 22/00314/OUT Land South of Fambridge Road, Burnham Road and Station Road, Althorne
Outline application including up to 750 dwellings. Deadline 10th December. To consider if a response is required.

12. Climate Action – Councillor Rushton to report

- (a) Biodiversity Policy/Statement/Action Plan
- (b) Working Group

13. To receive reports of the County and District Councillor’s.

14. Financial Matters (for consideration or report)

14.1 To receive the Summary of Accounts to date. This includes all transactions since the October meeting. (Estimate)

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
03-Oct-22	Balance			33554.37
07-Oct-22	Transfer to Community Account		650.00	32904.37
17-Oct-22	Transfer to Community Account		600.00	32304.37
14-Nov-22	Transfer to Community Account		1900.00	30404.37
Community Account				
03-Oct-22	Balance			572.85
05-Oct-22	Disputed Nest Payment (2of2)		145.45	427.40
07-Oct-22	Transferred from Business Reserve	650.00		1077.40
07-Oct-22	September Debits (A&J)		650.10	427.30
13-Oct-22	Clerks Bursary from EALC re: CiLCA	581.25		1008.55
17-Oct-22	October Debits (HMRC)		587.76	420.79
17-Oct-22	Transferred from Business Reserve	600.00		1020.79
18-Oct-22	Bell Meadow Village Association Donation	160.00		1180.79
19-Oct-22	October Debits (MDC CET)		582.24	598.55
09-Nov-22	Party Tent Income (inv.160)	75.00		673.55
14-Nov-22	Transferred from Business Reserve	1900.00		2573.55
14-Nov-22	November Debits		1905.85	667.70

14.2 To authorise the payments as listed in the payment schedule for November payments. (Estimate)

PREVIOUS PAYMENTS UPDATED					
Ref:	Payee	Method	Gross	VAT	Net
2803.2.17	Skippers (No invoice received)	BACS	0	0	0
2803.2.19	Npower	DD	40.95	1.95	39.00
2803.2.25	MDC (Community Engagement Team)	BACS	582.24	97.04	485.20
2803.2.27	HMRC (Month 4,5,6)	BACS	587.76	0.00	587.76
NOVEMBER PAYMENTS					
Ref:	Payee	Method	Gross	VAT	Net
14.2.1	Npower	DD	45.39	2.16	43.23
14.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
14.2.3	J Bannerman (Salary & Allowance & Backpay) (EST)	BACS	1500.00	0.00	1500.00
14.2.4	Nest Pension (ER £80 EE £170) (EST)	DD	250.00	0.00	250.00
14.2.5	Barclaycard (Fasthosts)	DD	29.90	4.98	24.92
14.2.6	Eslip Payroll	DD	20.36	3.39	16.97
14.2.7	Royal British Legion	101632	35.00	0.00	35.00

* Barclaycard payments: (October Statement)

03/10/22	Fasthosts	29.90
TOTAL	(inc. VAT: £4.98)	29.90

To note the following Barclaycard payments are scheduled for November Statement.

3/11/22	Fasthosts	29.90
24/10/22	Screwfix (Varnish)	12.99

The BACS payments for November will be drawn up by the Parish Clerk and require authorisation by councillor signatory by Payment Date of 10th October 2022.

14.3 Review of Bank Statements, Credit Card Statements and Account sheets for October.

- 14.4 Quarterly Expenditure Review to 30th September 2022 (Updated 13.10.22)
- 14.5 2023/4 Budget Considerations (Tax base figure received/January meeting for approving budget and Precept demand agreement).
- 14.6 Grant applications.
 - (a) Parish News magazine
 - (b) No other local organisations submitted applications

15. Other Council Matters (for consideration or report)

- 15.1 Community Engagement Team (CET)
 - (a) October report.
 - (b) Clerk to report on CET meeting attendance
- 15.2 Woodham Walter Common – Essex Wildlife Trust (EWT)
- 15.3 Allotments Report.
- 15.4 Staff Annual Appraisal & National Salary Award

Resolution that agenda item 15.4 to be held in closed session. The Press and Public to be excluded due to the confidential nature of business. (Public Bodies (Admission to Meetings) 1960, S1(2) and Local Government Act 1972, s100 (2).

- 15.5 Coronation of King Charles III. Cllr. Symons to report.
- 15.6 Emails/Website/Laptop Considerations
- 15.7 Duke of Edinburgh Volunteer – a new volunteer has come forward. They are completing their Gold Award and the commitment is for one year.
- 15.8 Circulations
- 15.9 Memorial Shelter
 - a) Maintenance
 - b) Remembrance Sunday
- 15.10 To consider the Grass & Hedge Cutting Tender
- 15.11 Local Council Awards Scheme
 - (a) Application progress
 - (b) Biodiversity Statement
 - (c) Crime & Disorder Policy

16. Highways, Transport & Infrastructure (for consideration or report)

- 16.1 Various matters on-going as detailed in the Highways log.
- 16.2 Street Lights – to note Top Road replacement to LED.
- 16.3 Little Baddow Bridge – to note the news that the bridge is to stay and be reinforced where necessary.
- 16.4 Transport East Summit, are launching their first Rural Mobility Survey. This survey will reveal a wider picture of the connectivity challenges and opportunities in our region as well as understanding the baseline for transport in rural areas. Volunteer to complete.
- 16.5 Hedges – to note Oak Farm Road has been cut. To note season for hedge cutting. Other requests for cuts remain.

17. Local Issues (for consideration or report)

- 17.1 Bell Meadow & Memorial Garden
 - (a) Annual Safety Report recommendations - ongoing
 - (b) Football Goals.
 - (c) Playground Report
 - Caloo have attended and carried out remedial works.
 - Playground gate self-closers
 - (d) Memorial Garden.
 - (e) Board on entrance gate – this has been removed by BM committee.
 - (f) Any other matters for report
- 16.2 Footpaths Report
- 16.3 School Report.

16.4 Crime Reports/Neighbourhood Watch Report.

- (a) Police Reports received.
- (b) Councillor lead

16.5 Bell Meadow Village Association – Report submitted. Grant donation received.

16.6 Oak Processionary Moth (OPM). To note that a team from the Forestry Commission have been surveying in Woodham Walter. They have found evidence of the Oak Processionary Moth in the village (West Bowers Road area). Please see the leaflet for details about the caterpillars which are a pest and can be a hazard to the health of oak trees, people and animals.

17. Correspondence – Various items of correspondence have been received and shared with Councillors and where appropriate the public via the website and village emails. There are no matters for resolution.

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|---|-------------------------------------|
| a) MDC 2022 Christmas Shopping Free Parking | b) CSW Newsletter |
| c) EALC AGM resource pack | d) Essex Police Newsletter |
| e) Essex Rural Partnership Newsletter | f) Ladies Football info |
| g) Cost of Living Briefing | h) Oak Processionary Moth Leaflet |
| i) Place project information | j) Rotary Newsletters |
| k) Broadband Social tariff campaign | l) Police - Street Weeks newsletter |
| m) Warbler November (RCCE) | n) MDC Winter Services Guides |

18. Points of Information/Items for future agenda

19. Date of Next Parish Council Meeting:

Next scheduled Ordinary Parish Council meeting - Monday 12th December 2022 at 8pm at Woodham Walter Women's Club.

20. The Chairman to close the meeting

Dated: 9th November 2022

Mrs Jacky Bannerman (Clerk to the Parish Council)
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