

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held at Woodham Walter Women's Club, Top Road on Monday 4th January 2023 at 8.00pm. All councillors are hereby summoned to attend. Members of the public and press are cordially invited to attend.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. **Welcome**
2. **To report, approve and record apologies for absence**
3. **Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting)
4. **Public Forum**
5. **To approve the minutes of the Ordinary Parish Council Meetings held on Monday 12th December 2022.**
6. **Matters Arising - Progress report (not for resolution)**
7. **Planning – APPLICATIONS RECEIVED (for consideration or report)**
 - 7.1 22/01198/PDE 7 Church Corner
Single storey rear extension which would extend beyond the rear wall of the original house by 4.60m, maximum height of 3.15m and the maximum height to the eaves of 2.85m
Permitted Development application: For information only.
 - 7.2 To note any applications received.
8. **Planning – DECISIONS (for consideration or report)**
 - 8.1 To note any decisions received.
9. **Planning - Enforcement**
 - 9.1 To receive any updates from Mr William Coleman from MDC.
 - 9.2 To consider response regarding complaint
 - 9.3 To consider any other enforcement matters
10. **Other Planning Matters (for consideration or report)**
 - 10.1 To consider any response regarding Cllr. Durham raising points re: decisions (December 2022, Min ref: 2839.6)
11. **Climate Action – Councillor Rushton to report**
The Climate Action Working Party will be actioned in January (Wednesday 25th January at 7pm, Women's Club).
12. **To receive reports of the County and District Councillor's.**
13. **Financial Matters (for consideration or report)**
 - 13.1 To receive the Summary of Accounts to date. This includes all transactions since the December meeting.

DATE	ACCOUNT / TRANSACTION DETAIL (ESTIMATE)	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
12-Dec-22	Balance			28722.57
09-Jan-23	Transfer to Community Account		2700.00	26022.57
Community Account				
12-Dec-22	Balance			336.13
12-Dec-22	Refund from Nest	98.57		434.70
09-Jan-23	Transferred from Business Reserve	2700.00		3134.70
09-Jan-23	January Debits		2518.63	616.07

13.2 To authorise the payments as listed in the payment schedule for January payments (Draft)

JANUARY PAYMENTS					
Ref:	Payee	Method	Gross	VAT	Net
13.2.1	Npower	DD	30.00	0.70	29.30
13.2.2	A&J Lighting Solutions	DD	25.20	4.20	21.00
13.2.3	Mrs J Bannerman (Salary & Allowance)	BACS	632.14	0.00	632.14
13.2.4	Nest Pension (Employer £39.98 Employee £63.96)	DD	103.94	0.00	103.94
13.2.5	Barclaycard (Fasthosts, Amazon)	DD	166.40	27.73	138.67
13.2.6	Eslip Payroll	DD	20.36	3.39	16.97
13.2.7	A&J Lighting Solutions (Brook Close Maintenance)	DD	175.20	29.20	146.00
13.2.8	HMRC (Month 7,8,9) Estimate	BACS	729.15	0.00	729.15
13.2.9	Maldon District Council (CET) Estimate	BACS	582.24	97.04	485.20
13.2.10	EALC (Election Briefing)	BACS	54.00	9.00	45.00

* Barclaycard payments: (December Statement)

2/12/22	Fasthosts	29.90
22/11/22	Amazon (Gate Closers)	129.98
24/11/22	Fasthosts (Mailbox Clerk)	6.52
TOTAL	(inc. VAT: £27.73)	166.40

To note the following Barclaycard payments are scheduled for January Statement.

2/1/23	Fasthosts	29.90
24/12/22	Fasthosts (Mailbox Clerk)	6.52

The BACS payments for January will be drawn up by the Parish Clerk and require authorisation by councillor signatory by Payment Date of 12th January 2023.

13.3 Review of Bank Statements, Credit Card Statements and Account sheets for December.

13.4 To approve the 2023/24 Budget and Precept request.

14. Other Council Matters (for consideration or report)

14.1 Community Engagement Team (CET)

(a) To note December report.

(b) School parking enforcement

14.2 Woodham Walter Common – Essex Wildlife Trust (EWT)/Living Landscapes. Await update.

14.3 Allotments Report.

14.4 Local Council Awards Scheme - To note that the application has been submitted. Await triage feedback Deadline 27th January, respond to triage deadline 10th February. Panel Results due: 11th April 2023.

14.5 HM King Charles III Coronation – to set up a Working Party to organise the marking of the Coronation.

15. Highways, Transport & Infrastructure (for consideration or report)

15.1 Various matters on-going as detailed in the Highways log

15.2 To consider a request for salt bin at triangle junction of Bassetts Lane/Spring Elms Lane.

15.3 Ride London Sunday 28th May 2023. Route does not appear to come through Woodham Walter or Maldon District. The 2023 RideLondon-Essex route enters Essex through Epping Forest, continuing through central Epping, Ongar, Leaden Roding, Great Dunmow, Felsted and Writtle, before returning to Ongar and heading back into London.

16. Local Issues (for consideration or report)

16.1 Bell Meadow & Memorial Garden

(a) Annual Safety Report recommendations - ongoing

(b) Football Goals. Clerk to check on anchors when weather improves.

(c) Playground Report

- Playground gate self-closers now fitted

(d) Memorial Garden – to report on correspondence received from Land Registry who require further information to be submitted).

(e) Any other matters for report.

16.2 Footpaths Report – Cllr. Warren to report including that the New Year's Day walk had been a success. The weather was good, there were 37 walkers and 5 dogs. Raised £420 for Farleigh Hospice. Thanks to The Cats.

16.3 School Report - Cllr. Symons (Parish Council representative on Governing Body) to report.

16.4 Crime Reports/Neighbourhood Watch Report.

a) Various reports and newsletters (none specific to WW)

16.5 Tadpoles – to note that the nursery has received an “Outstanding” Ofsted inspection.

17. Correspondence – Various items of correspondence have been received and shared with Councillors and where appropriate the public via the website and village emails. There were no matters for resolution.

a) Christmas card from Rt.Hon Priti Patel MP
c) Essex Police Newsletters
e) Warbler January 23

b) EALC Legal bulletin
d) Oyster Magazine Winter
f)

18. Points of Information/Items for future agenda

19. Date of Next Parish Council Meeting:

Next scheduled Ordinary Parish Council meeting - Monday 13th February 2023 at 8pm at Woodham Walter Women’s Club.

20. The Chairman to close the meeting

Dated: 4th January 2023

Mrs Jacky Bannerman (Clerk to the Parish Council)
PO Box 12797, Woodham Walter CM9 9FG
Email: parishclerk@woodhamwalter-pc.gov.uk Tel: 01245 373686 (before 6pm)
www.woodhamwalter-pc.gov.uk