

EXTRACT FROM MINUTES

Ordinary Meeting of Woodham Walter Parish Council.

Held at 8.00pm at Woodham Walter Women's Club.

Monday 11th November 2024

3301. Financial Matters (for consideration or report)

3301.1 To receive the Summary of Accounts to date. This includes transactions since October meeting.

Date	Unity Trust Instant Access Account	Transaction Detail	Amount In	Amount Out	Balance
15-Oct-24	Balance				38,137.13
11-Nov-24	Transferred to Current Account (November Debits)			1,200.00	36,937.13
					36,937.13

Date	Unity Trust Current Account	Transaction Detail	Amount In	Amount Out	Balance
15/10/2024	Balance				7,871.13
16/10/2024	October Debits (#92, #97, #99-111, #113, #115-122,			6,472.78	1,398.35
17/10/2024	October Debits (#96)			61.92	1,336.43
18/10/2024	October Debits (#98)			167.07	1,169.36
28/10/2024	October Debits (#112)			23.44	1,145.92
31/10/2024	November Debits (#130)			5.40	1,140.52
11/11/2024	Transfer from Instant Access Account (November Debits)		1,200.00		2,340.52
11/11/2024	November Debits (#123-129, 131-132)			1,216.35	1,124.17
			1,200.00	7,946.96	1,124.17

3301.2 Summary of Payments for November. Noted amendments.

Ref:	October	Payee	Method	Net	VAT	Gross
#123	A&J Lighting Solutions	DD	21.00	4.20	25.20	
#124	Npower	DD	64.60	3.23	67.83	
#125	Mrs J Bannerman (Salary/Allowance/Backpay)	BACS	869.50	-	869.50	
#126	Nest Pension (Employer £59.50 Employee £95.21)	DD	154.71	-	154.71	
#127	Barclaycard	DD	4.67	-	4.67	
#128	Topsource Worldwide Uk Ltd (Eslip) Payroll	DD	19.53	3.91	23.44	
#129	Woodham Walter Village Hall (Walter's)	BACS	30.00	-	30.00	
#130	Unity Trust Bank (Charges) (October)	DD	5.40	-	5.40	
#131	Unity Trust Bank (Charges) (November)	DD	6.00	-	6.00	
#132	Royal British Legion (Poppy Wreath)	BACS	35.00	-	35.00	
Total			1,210.41	11.34	1,221.75	

Date	Barclaycard Payments (October Statement)	Net	VAT	Gross
16/10/2024	Tesco (Walter's Refreshments)	4.67	-	4.67
		4.67	-	4.67

Date	Barclaycard Payments (November Estimate)	Net	VAT	Gross
19/11/2024	Tesco (Walter's Refreshments) (ESTIMATE)	5.00	-	5.00
		5.00	-	5.00

3301.3 Review of Bank Statements, Credit Card Statements and Account sheets for October.

Cllr. Bunn confirmed that he had reviewed the sheets, found them to be reconciled correctly and duly signed.

3301.4 2025/26 Budget

RESOLVED to begin considerations. Clerk will provide draft budget statement at the December meeting including consideration of Neighbourhood Plan and additional costs for broadband in Women's Club. Councillor's to consider any other budget items. The budget and precept request will be ratified at the January meeting.

3301.5 Bank Account Signatories – it was reported that the updated mandate had been confirmed.

3301.6 Grants/Expenditure Updates

(a) Grant application received from WM&H Parish News. To consider in principle if the council would like a full application in order that this could be put in the 2025/26 budget.

Councillors were sympathetic to request and asked for a full application to be submitted.

RESOLVED to request full application.

(b) Grant application made to Bell Meadow Village Association (Football Goals/Memorial Garden Signs) Decision expected in December.