EXTRACT FROM MINUTES

Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm at Woodham Walter Women's Club.
Monday 11th August 2025

3476. Financial Matters (for consideration or report)

3476.1 To receive the Summary of Accounts to date. This includes transactions since July meeting (Estimate)

Date	Unity Trust Instant Access Account Transaction Detail	Amount In	Amount Out	Balance
14-Jul-25	Balance at last meeting	-		55,199.03
17-Jul-25	Tranfer to Current Account		3,800.00	51,399.03
11-Aug-25	Tranfer to Current Account (Estimate)	-		51,399.03
		-	**3,800.00**	**51,399.03**

Date	Unity Trust Current Account Transaction Deta	Amount In	Amount Out	Balance
14/07/2025	Balance at last meeting			1,063.49
15/07/2025	Debit#50 CR#14 (inv 31 Arnold - Party Tent)	75.00	25.20	1,113.29
16/07/2025	Debit#53-55		34.75	1,078.54
17/07/2025	Transfer from Instant Access	3,800.00		4,878.54
18/07/2025	Debits July #51, 56, 59-62		3,268.48	1,610.06
21/07/2025	Credit#15 Inv.29 Love Your Bus	3,600.00		5,210.06
23/07/2025	Debits #52		173.74	5,036.32
31/07/2025	Debits#57		6.00	5,030.32
11/08/2025	Transfer from Instant Access	-		5,030.32
11/08/2025	August Debits		3,619.52	1,410.80
		7,475.00	**7,127.69**	**1,410.80**

3476.2 Summary of Payments for August (Estimate)

Ref:	Payee	Method	Net	VAT	Gross
#19	Printing (Bus Flyer/questionnaire) (await - estimate)	BACS	100.00	20.00	120.00
#23	Npower (ESTIMATE) BILLS PAUSED WHILE UMS UPDATES	DD	69.56	3.48	73.04
#63	A&J Lighting Solutions	DD	21.00	4.20	25.20
#64	Mrs J Bannerman (Salary/Allowance) inc. backpay	BACS	833.19	-	833.19
#65	Nest Pension (Employer £58.54 Employee £93.67)	DD	152.21	-	152.21
#66-69	Barclaycard	DD	82.42	13.02	95.44
#70	Woodham Walter Village Hall (Walter's)	BACS	30.00	-	30.00
#71	Unity Trust Bank (Charges)	DD	6.00	-	6.00
#72	Point Graphics Ltd Danbury Focus Magazine (August Bus Advert)	BACS	150.00	30.00	180.00
#73	Skippers Ground Maintenance x3 invoices	BACS	845.00	169.00	1,014.00
#74	Maldon District Council (CET)	BACS	648.60	129.72	778.32
#75	Maldon District Council (Playground Safety Inspection)	BACS	65.10	13.02	78.12
#76	PlayQuip (Playground Maintenance Inspection) (ESTIMATE)	BACS	195.00	39.00	234.00
					-
	Total		**3,198.08**	**421.44**	**3,619.52**

Date	Barclaycard Payments (June Statement)	Net	VAT	Gross
07/07/2025	1st Money (Payroll)	12.90	0.00	12.90
09/07/2025	Amazon (Toner Cartridge)	65.07	13.02	78.09
14/07/2025	Maldon District Council (Parking - Parish/Town Forum)	2.08	0.42	2.50
16/07/2025	Coop (Walter's Refreshments)	1.95	0.00	1.95
		82.00	**13.44**	**95.44**

Date	Barclaycard Payments (Estimated July Statement)	Net	VAT	Gross
07/08/2025	1st Money (Payroll)	12.90	0	12.90
21/08/2025	Walter's Refreshments (Estimate)	10.00	0	10.00
		22.90	-	**22.90**

All invoices listed have been 'examined, verified and certified' by the RFO. Where estimated, the Clerk will await final invoices. The BACS payments will be drawn up by the Parish Clerk and require authorisation by two councillor signatories by Payment Date of 14th August 2025 or as soon as possible.

3476.3 Review of Bank Statements, Credit Card Statements and Account sheets for July.
Cllr. Bunn confirmed that he had reviewed the documents and found them to be reconciled correctly.